

RIPLEY PARISH COUNCIL

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10th May 2019

To: All Ripley Parish Councillors

You are hereby summoned to attend the **Annual Meeting** of **RIPLEY PARISH COUNCIL** to be held at **The Parish Council Office** on **Thursday 16th May 2019** at **1930hrs** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council between 1930 and 1945hrs.



Jim Morris, BSc (Hons), PSLCC
Clerk to the Council

AGENDA

1. **ELECTION OF CHAIRMAN**

(Item managed by outgoing Chairman in accordance with Ripley Parish Council Standing Order 6.5)

To ELECT the Chairman of the Parish Council for the year 2018-19

2. **ACCEPTANCE OF THE OFFICE OF CHAIRMAN**

To RECEIVE the Chairman's declaration of acceptance of office

3. **ELECTION OF VICE CHAIRMAN**

To ELECT the Vice-Chairman of the Parish Council for the year 2018-19

4. **ACCEPTANCE OF THE OFFICE OF VICE-CHAIRMAN**

To RECEIVE the Vice-Chairman's declaration of acceptance of office

5. **APOLOGIES FOR ABSENCE**

To RECEIVE any apologies for absence from Ripley Parish Council members

6. **DISCLOSURE OF INTERESTS**

To RECEIVE any disclosure by members of non-pecuniary interests in agenda items

To RECEIVE any written requests for new disclosable pecuniary interests dispensations.

Without a dispensation a member may not participate in any discussion on the matter or vote

7. MINUTES

To RECEIVE and SIGN as a correct record the Minutes of the Ripley Parish Council meeting held on Thursday 16th April 2019 (Appendix A)

8. THE GENERAL POWER OF COMPETENCE

To RESOLVE that Ripley Parish Council meets the conditions required to be able to use the General Power of Competence

Recommendation: That the parish council resolves eligibility to use the General Power of Competence

9. DELEGATION ARRANGEMENTS & APPOINTMENT OF COMMITTEES, WORKING GROUPS, & REPRESENTATIVES TO OUTSIDE BODIES

To REVIEW delegation arrangements to Committees; Sub-Committees; staff; and other local authorities

To APPOINT members of the Planning & Environment Committee, Communication & Liaison Committee, Leisure & Facilities Committee, and Christmas Event Committee

To APPOINT members of the Nature Reserve Working Group, and Finance Working Group

To APPOINT representatives from the parish council to the Police, Ripley Village Hall, Ripley & Send Matters, Ripley Farmers' Market, Local Committee, RideLondon, Press, Friends of Ripley Primary School (FRPS) and Surrey Association of Local Councils (SALC)

To APPOINT parish representatives to the Anne Haynes Charity and Henry Smith Charity

10. COMMITTEES' TERMS OF REFERENCE

To REVIEW the terms of references for parish council Committees

11. APPOINTMENT OF NEW COMMITTEES & WORKING GROUPS

To APPOINT members to any new Committees and Working Groups

12. REVIEW OF COUNCIL POLICIES: STANDING ORDERS & FINANCIAL REGULATIONS

To REVIEW Ripley Parish Council policies: Standing Orders; and Financial Regulations

13. REVIEW OF ARRANGEMENTS WITH LOCAL AUTHORITIES

To REVIEW arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities

14. REVIEW OF INVENTORY OF LAND AND ASSETS, BUILDINGS, AND OFFICE EQUIPMENT

To REVIEW Ripley Parish Council's inventory of land and assets, buildings, and office equipment, and confirmation of arrangements for insurance cover in respect of all insured risks

15. REVIEW OF THE COUNCIL'S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES

To REVIEW Ripley Parish Council's and staff subscriptions to other bodies

16. REVIEW OF THE COUNCIL'S PROCEDURES & POLICIES

To REVIEW Ripley Parish Council procedures: Complaints Procedure; Handling requests made under the Freedom of Information Act 2000; and the Data Protection Act 1998

17. REVIEW OF THE COUNCIL'S POLICY FOR DEALING WITH THE PRESS/MEDIA
- To REVIEW** Ripley Parish Council policy for dealing with press and media (circulated with Agenda)
18. DATE AND LOCATION OF MEETINGS 2019-20
- To APPROVE** the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council (Appendix B)
19. REVIEW OF COUNCIL POLICIES
- To REVIEW** Ripley Parish Council policies not covered in Agenda items 12-17
20. CHAIRMAN'S REPORT
- To RECEIVE and CONSIDER** a report from the Parish Council Chairman
21. CLERK'S REPORT
- To RECEIVE and CONSIDER** a report from the Parish Council Clerk (Appendix C)
22. FINANCE
- To RECEIVE and CONSIDER** matters ongoing under the auspices of parish council finance:
- i) **To RECEIVE and APPROVE** the schedule of accounts received and paid for the period 01/04/19 - 30/04/19 totalling £34,313.98 (Appendix D)
 - ii) **To RECEIVE and APPROVE** any invoices presented for payment by the Parish Clerk
23. PLANNING & ENVIRONMENT
- To RECEIVE and CONSIDER** matters ongoing under the remit of the P&E Committee:
- i) Minutes of P&E Committee meeting held 08/04/2019 (Appendix E)
 - ii) GBC Local Plan
 - iii) M25 junction 10/A3 Wisley Interchange improvement scheme update (Appendix F)
24. LEISURE & FACILITIES
- To RECEIVE and CONSIDER** Leisure & Facilities matters ongoing:
- i) Ripley CofE Primary School
25. COMMUNICATION & LIAISON
- To RECEIVE and CONSIDER** Communication & Liaison matters ongoing:
- i) Newsletter
26. ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING
- To RECEIVE** from members any items for inclusion on the Agenda of a future meeting
27. DATE OF THE NEXT PARISH COUNCIL MEETING
- To NOTE** the date of the next Parish Council Meeting: **Thursday 20th June 2019**