



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 15th SEPTEMBER 2011 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairman)
 Cllr Lisanne Mealing
 Cllr Caspar Hancock
 Cllr Richard Ayears

Alison Jones Clerk of the Council

Also present: 5 members of the public

Apologies: Cllr Suzie Powell-Cullingford Cllr Colin Cross Cllr Vernon Wood

84/11 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

- a) A former resident requested permission to erect a 3 seater memorial bench on the Green in memory of her son.

RESPONSE: Vernon Wood will make contact to agree the final position of the bench on the perimeter of the playing area.

- b) PCSO Lisa Clarke only had 3 crimes to report: 1 car theft and 2 incidents of assault in a dispute between neighbours. The Road Education and Enforcement Day had been a success. People were stopped for offences concerning speeding, parking, mobile phone and seat belts.

RESPONSE: The Parish Council supports the Police in tackling motoring offences in the village.

- c) Guildford Borough Councillor John Garrett reported that the council was working to cope with any influx of travellers following the Dale Farm evictions but more official pitches needed to be found. The plans for White Hart Court were still not ready to be submitted. Cllr Garrett was of the opinion that access should be allowed from the High Street to the proposed new car park for a fee.

RESPONSE: The Ripley Parish Council planning committee needs to discuss the proposal regarding access rights to White Hart Court at the next planning meeting.

- d) Surrey County Councillor Bill Barker congratulated the Police on the success of the Road Education and Enforcement Day but regretted that it was necessary to take such action.

85/11 APOLOGIES FOR ABSENCE

Apologies for absence from Councillor Colin Cross and Councillor Suzie Powell-Cullingford were received and accepted.

86/11 DISCLOSURE OF INTERESTS

Councillor Jennie Cliff declared a personal interest in Item 15 Grant Aid Application: Cllr Cliff's husband is an allotment holder.

Councillor Caspar Hancock declared a personal interest in Item 15 Grant Aid Application: Cllr Hancock is an allotment holder.

87/11 MINUTES OF THE MEETING HELD ON THURSDAY 21st JULY 2011

The minutes of the meeting held on Thursday 21st July 2011 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

88/11 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- Permanent change of venue
- White Hart Court
- Rats at the allotment site
- Naming of the new development at the former Suzuki garage as The Court Yard
- Lime tree by Ellwoods Gallery
- SCC Street Light Programme
- Surrey Minerals and Waste Development Framework consultation
- New Police contact number 101
- Queen's Diamond Jubilee Beacons
- Queen Elizabeth II Fields Challenge
- Electoral review of Surrey
- Internal audit
- New computer and office reorganization
- Legal and Finance Training day and progress with Cilca

It was **RESOLVED: That the report by the Parish Clerk be noted.**

89/11 CORRESPONDENCE

a) a letter dated 20th July 2011 from Surrey Crimestoppers requesting a donation to help them maintain their work. A donation of £50 was given last year under the power in the Local Government and Rating Act 1997 s.31. (Copy attached to record minutes)

It was **RESOLVED: That a donation of £50 be made to support the work of Surrey Crimestoppers.**

b) an e-mail dated 6th July from Jo James, Play and Youth Development Officer at Guildford Borough Council explaining that funding is no longer available for holiday play sessions on the Green. (Copy attached to record minutes).

It was **RESOLVED: That the lack of available funding for holiday play sessions on the Green be noted.**

c) an e-mail dated 30th August 2011 from Steven Parsons who works for a production company wishing to make a documentary about on how small communities organise events to bring everyone together. (Copy attached to record minutes).

It was **RESOLVED: That the letter be passed on to organisations in the village in order that they might consider if they wish to be involved in the documentary.**

90/11 CHAIRMAN'S REPORT

Members received an oral report from the Chairman which included a suggestion for a picnic to encourage people to attend the lighting of the Jubilee Beacon in 2012, the need to review and take responsibility for the list of targets arising from the Aims and Objectives meeting and the efforts being made to arrange a meeting with

Councillor Garrett, Planning enforcement officers and the Chairman and Clerk to discuss various areas of concern in the parish.

It was **RESOLVED: That the plans for the Jubilee Beacon and the Review of the Aims and Objectives be added to the agenda of the next council meeting.**

91/11 FUND RAISING IN RIPLEY – A BALANCED APPROACH

Members considered ways of encouraging coordinated fund raising in the village so that events do not compete with each other for resources. The Ripley Event will not take place in 2012 unless new volunteers can be found. After discussion a village diary was proposed to help organisers of events to avoid clashes. This diary could be placed on the parish council and other village websites. A meeting of organisations was not thought necessary.

It was **RESOLVED: That a diary of last year's events and an accompanying letter be prepared by Councillors Cliff and Mealing together with the Clerk for approval at the October meeting.**

92/11 REFURBISHMENT OF THE PUBLIC TOILETS ON THE GREEN

Members received and considered the proposal from Guildford Borough Council to refurbish the public toilets on the Green which will necessitate their closure for 9-10 weeks.

It was **RESOLVED: That the proposed date of between January and March for the refurbishment of the public toilets be confirmed with Guildford Borough Council and that a portaloo be requested during the closure.**

93/11 CHRISTMAS FAIR 2011

Members received and considered the minutes of the Christmas Event Committee meeting held on 12th September 2011 at 6.30pm at MDM House. (Copy attached to record minutes)

It was **RESOLVED: That the minutes of the Christmas Event Committee held on Monday 12th September be noted.**

94/11 PARKING ON THE GREEN

The Parish Clerk has carried out a search with the Land Registry to determine whether the land adjacent to the Newark Lane car park is registered. Most of the land is not registered. The approximate area of the unregistered land is 0.28 hectares (0.69 acres). In future, this land may be categorized as exchange land to allow more parking on the Green.

It was **RESOLVED: That Hedley's Solicitors be contacted with a view to registering the land adjacent to Newark Lane (not including the car park) in the name of the Parish Council.**

95/11 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on Monday 25th July, Monday 15th August and Monday 5th September 2011 (Copy attached to record minutes).

It was **RESOLVED: That the minutes of the Planning Group meetings held on 25th July, 15th August and 5th September 2011 be noted.**

96/11 ENVIRONMENT GROUP – THE GREEN

Members received and considered a report from the Parish Clerk on various ongoing matters (copy attached to record minutes) including:

- Restoration of the benches around the sports area
- Request for a memorial bench
- Replacement Honda 4- stroke strimmer

- Dying tree at layby near Bridgend Cottages
- Posts and Rails

It was **RESOLVED: That**

- the plans for the restoration of the benches around the sports area by village organisations be noted;**
- the request for the memorial bench on the Green be approved and the bench be sited on the perimeter of the sports area;**
- provision be made in the budget for the purchase of a strimmer in 2012-13. A strimmer will be provided on loan from Councillor Mealing until the next financial year.**
- A second quote be obtained for the felling of the tree at the layby by Bridgend Cottages in case Surrey County Council Highways does not accept responsibility for the tree;**
- The poor condition of many of the posts and rails be noted.**

97/11 REVIEW OF COUNCIL RECORD MANAGEMENT POLICY

Members reviewed the Parish Council Record Management Policy which was adopted in January 2009. No changes were made (Copy attached to record minutes).

It was **RESOLVED: That the review of the Parish Council Record Management Policy be noted.**

98/11 S.137 EXPENDITURE

Section 137 payments must be of benefit to the parish and in proportion to that benefit up to a maximum of £6.44 per elector for the year 01/04/11 to 31/03/12.

Members considered providing a wreath for the annual ceremony of remembrance at the War memorial. A wreath can be sourced through Ripley British Legion in return for a donation under section 137 of the Local Government Act 1972.

Members considered a request from Mobile Physio for a donation towards their work in Surrey providing home visits to the housebound and elderly in the parish. (Copy attached to record minutes).

It was **RESOLVED: That**

- a wreath be provided for the annual ceremony of remembrance with a donation to the British Legion of £20;**
- a donation of £50 be made to support the work of Mobile Physio under section 137 of the Local Government Act 1972.**

99/11 GBC GRANT AID APPLICATION

Requests for 50% grant aid from Guildford Borough Council had to be submitted by 5th September for non-routine projects to be carried out in 2012-13. Following informal discussions the following requests were submitted:

- 1) Swing gate for Ripley Green by Dunsborough Lodge Estimated cost £1100
- 2) Burial Ground clearance Estimated cost £500
- 3) Laying of an electricity cable across the allotment site £5000.

Guildford Borough Council has requested a quote for the laying of the electricity cable. The Bowling Club has been asked to supply the quote.

Cllr Wood has met with Terry and the Clerk at the allotments. Work to clear the perimeter of the site and the boundary with the Bowling Club will begin shortly. Grant aid from last year is available for this work.

It was **RESOLVED: That the application for 50% grant aid from Guildford Borough Council be approved.**

100/11 COMMUNITIES IDEAS DATABASE

e-mail: ripleyparish@btconnect.com web site: www.ripleyparish.org.uk

Telephone: 01483 224847

Members checked the current list of suggestions on the Communities Ideas database which may be actioned if a section 106 agreement is made with a developer. Several ideas were no longer relevant. New suggestions included a new grass cutting tractor, a natural barrier for the Green and a new parish council office. (Copy attached to record minutes).

It was **RESOLVED: That the revised list of suggestions for the Communities Ideas database be forwarded to Guildford borough Council.**

101/11 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments tabled at the meeting for the period from 1st July to 31st August 2011. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1st July to 31st August 2011 be received and noted.**

102/11 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100794	D. Attfield Ltd Honda lawn mower	1360.00	226.67
100795	Victim Support donation	50.00	
100796	A. Jones – July salary		
100797	Send Marsh Tractors – blades and parts	327.71	54.62
100798	Hire Services (Southern) Ltd – strimmer head	33.80	5.63
100799	Shaw & Sons – burial stationery	117.88	19.65
100800	Ripley Village Hall – August rent	267.75	
100801	July – August maintenance	609.00	
100802	Office Computer and software	1007.33	112.99
100803	A. Jones – August salary		
100804	Andy Skilton Engineers – red diesel	187.00	9.00
100805	Send Marsh Tractors - parts	358.18	59.70
100806	Land Registry – search re exchange land	62.40	10.40
100807	Ripley Village Hall – September rent	267.75	
100808	Ripley Parish Church – donation re church Room	54.00	
100809	SALC – Legal and Finance Training Day	102.00	17.00
100810	August – September maintenance	746.00	

Accordingly the above cheques for payment were approved and signed.

103/11 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Aims and Objectives
Diary of events
Diamond Jubilee beacon

The meeting closed at 9.53pm.

Date:

Chairman