



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 16th FEBRUARY 2012 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Lisanne Mealing (Chairman)
Cllr Jennie Cliff
Cllr Colin Cross
Cllr Richard Ayears
Cllr Vernon Wood
Cllr Caspar Hancock
Cllr Suzie Powell-Cullingford

Alison Jones Clerk of the Council

Also present: Guildford Borough Councillor John Garrett, Surrey County Councillor Bill Barker, PCSO Lisa Clarke and 3 members of the public

Apologies: None

180/11 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

- a) PCSO Clarke reported that several thefts had occurred from the petrol stations on the A3. 2 common assaults, 2 criminal damage, 1 theft of a van and numerous thefts from vehicles had taken place in the last month. PCSO Clarke had also met with Highways to discuss parking and the need for the yellow lines to be repainted in several locations. She had ensured the service road to Broadway Barn was not blocked by builder's vehicles and reminded the council that the Police should be contacted on 999 if there was any illegal access to the land behind West End Cottages.

RESPONSE: Cllr Mealing thanked PCSO Clarke for her report.

- b) Surrey County Councillor Bill Barker reported that he was still trying to get Highways to clear the footways around the village but there was a huge backlog of work to be done. He asked if the Scouts group might be able to assist.

RESPONSE: Cllr Ayears agreed to talk to the Scouts with regard to clearing the footways.

- c) A local resident commented that the footpath by Hurst Farm was very muddy at the end by the entrance to the fields. Water poured off the field at times of heavy rain bringing mud and slurry with it.

181/11 APOLOGIES FOR ABSENCE

There were no apologies for absence.

182/11 DISCLOSURE OF INTERESTS

Councillor Colin Cross declared a personal interest in Item 14 The Green: Cllr Cross lives in a property on the Green.

Councillor Caspar Hancock declared a personal interest in Item 19 Allotments: Cllr Hancock is an allotment holder

Councillor Jennie Cliff declared a personal interest in Item 19 Allotments: Cllr Cliff's husband is an allotment holder.

183/11 MINUTES OF THE MEETING HELD ON THURSDAY 19th JANUARY 2012

The minutes of the meeting held on Thursday 19th January 2012 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Lianne Mealing.

184/11 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- White Hart Court fencing
- Certificate in Local Council Administration (Cilca)
- Localism Conference 20th April 2012 East Grinstead
- Repairs to the playground car park
- Avonmor bus shelter repairs
- Digital switch over training
- The Diamond Jubilee and Olympic plaques

It was **RESOLVED: That the report by the Parish Clerk be noted.**

185/11 CORRESPONDENCE

There was no correspondence.

186/11 WHITE HART COURT

Members discussed whether to arrange a meeting with A2Dominion, Guildford Borough Council and Ripley residents to discuss the proposed redevelopment of White Hart Court. Those opposed to the development are concerned about the density of the housing and the effect on traffic and parking.

It was **RESOLVED: That**

a) a meeting be arranged with Ripley residents once the planning application had been received in order to inform the parish council of the range of opinion in the village;

b) the cars in White Hart Court car park be counted by Councillors at various random times in order to determine the current level of use.

187/11 RISK ASSESSMENTS

Members received and considered the risk assessment for the new salt bins. (Copy attached to record minutes).

It was **RESOLVED: That the salt bin risk assessment be approved.**

188/11 JOINT COMMUNITIES MEETING

Members received and considered the notes of the Joint Communities meeting held on 16th January 2012 at 7.30pm at MDM House. (Copy attached to record minutes). Cllr Bill Barker was thanked for his efforts in arranging for the dead elms on Portsmouth Road to be removed.

It was **RESOLVED: That the notes of the Joint Communities meeting held on 16th January be noted.**

189/11 CHRISTMAS CARDS

Members received an offer from Direct Colour to print 2000 cards free of charge with envelopes. An extra 3000

would cost £125 and the cost of envelopes. The new card could be sold at the Farmer's Market and Christmas Fair as well as Lloyd's Chemist.

It was **RESOLVED: That the offer by Direct Colour to print 5000 Christmas cards at a cost of £125 (not including envelopes) be accepted. An acknowledgement to the photographer Peter Wright and to the printer will be included in the card.**

190/11 CHRISTMAS LIGHTS

Members received and considered a quote of £900 from Guildford Borough Council to provide lights and time clocks for 2 more trees outside Richardsons. There would be an increase in installation and maintenance costs including storage of £508.

It was **RESOLVED: That**

a) the quote from Guildford Borough Council to provide lights for two more trees outside Richardsons together with the increased maintenance costs be accepted;

b) EDF be contacted to request that the problems to the electricity supply affecting the trees outside Nest be rectified.

191/11 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on Monday 30th January 2012. (Copy attached to record minutes).

It was **RESOLVED: That the minutes of the Planning Group meeting held on 30th January 2012 be noted.**

192/11 ENFORCEMENT AND MATERIAL PLANNING TRAINING

Cllr Mealing reported on the training meeting organised by Guildford Borough Council on 7th February 2012 which she had attended with Cllr Hancock. The session had been useful. The Borough Council had carried out a review of enforcement services and changed their systems so that cases were allocated more quickly. It was important to be clear and precise when contacting enforcement. Certificates of Lawfulness provide a tool by which it can be proved whether development is permitted. Article 4 directions are applied to curtail permitted development rights and are used to prevent development of traveller sites or unauthorized changes to listed buildings.

It was **RESOLVED: That**

a) the report by Cllr Mealing be noted;

b) the slides of the presentations be circulated to members.

193/11 2012 JUBILEE AND OLYMPIC CELEBRATIONS

Members received and considered the notes of the meeting held on Monday 23rd January with a representative from the History Society. (Copy attached to record minutes).

The Parish Clerk reported on the feasibility of providing a souvenir mug to each child in the parish of primary school age. Extrapolating from the 2001 census figures gives approximately 260 children in the parish. The souvenir mug could be advertised in the parish newsletter and the mugs collected from a stall at the beacon celebrations. Any excess could be sold for £4.99 at the Farmers Market. Designs from the Running Imp catalogue were considered.

No further information was available regarding the plans for celebrations during the Olympic Cycling road race weekend of 28th-29th July.

It was **RESOLVED: That**

a) the notes of the meeting held with a representative of the History Society be noted;

b) 350 mugs of Cambridge design with the official diamond jubilee emblem on the front and wording on the back at £1.95 each plus a £29 screen charge be purchased.

194/11 ENVIRONMENT GROUP – THE GREEN

Members noted that the working party to plant hedgerow whips and the Jubilee oak from the Woodland Trust was postponed until 19th February due to frozen ground.

The parish clerk reported that 2 concrete posts were damaged near Ellwoods gallery and that cars parking on the Green were causing extensive damage as they took a different route to avoid potholes while accessing the rear of properties on Newark Lane. Similarly the area behind 99 High Street was becoming very muddy.

Horse riders were continuing to use the gate to access the Avenue from Dunsborough Park despite letters and a request to Dunsborough Park to stop the unauthorized access. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) **That the revised date of the working party on the Green to plant the hedge whips be noted;**
- b) **The concrete post by Ellwoods Gallery be reinstated to prevent cars accessing the Green from that entry point;**
- c) **the areas of the Green behind 99 High Street and Newark Lane be reinstated following the positioning of posts and rail to prevent access as agreed by Cllrs Wood and Ayears. Leaflets will give due warning of the blocking off of access by cars.**
- d) **the possibility of a permissive ride being created from the gate on the Dunsborough boundary to the existing permissive ride be investigated by the clerk.**

195/11 BALL COURT

Members received and considered a proposal by Cllr Powell-Cullingford to provide footballs for use on the ball court to encourage more use of the facility.

It was **RESOLVED: That**

- a) **10 cheap footballs be sourced by Cllr Powell-Cullingford;**
- b) **a mesh basket container to be attached to the goal end to hold the ball be sourced by Cllr Ayears.**

196/11 LITTER BINS

Members considered a report from the Parish Clerk on the failure of Guildford Borough Council to provide the replacement bins outside the dentists and Dunsborough Lodge (Minute 195/10 February 2011). Glasdon had a special offer on Topsy 2000 bins for the month of February £105 per bin so the council could buy direct and use local labour to install them. (Copy attached to record minutes).

It was **RESOLVED: That 2 green Topsy 2000 litterbins at £105 each plus fixing bolts to replace those missing from near Dunsborough Lodge and outside the dentist be ordered direct from Glasdon and installed using local labour.**

197/11 TRAINING

Members noted that a Councillor Briefing and Update course together with a Chairmanship course was being organised by SCAPTC on Saturday 24th March at the Reigate Manor Hotel, Reigate from 9 until 5 pm. Cost to the council was £87.50 per person.

It was **RESOLVED: That**

- a) **a place be booked for Cllr Mealing on the Councillor Briefing and Update course;**
- b) **details of the Chairmanship course be given to Councillor Cliff.**

198/11 NEWSLETTER

Members considered the timing and content of the next parish council newsletter.

It was **RESOLVED: That**

- a) **that the newsletter be ready for distribution by the end of March;**

b) articles on the recent hedge planting on the Green, the further clearing of the Dunsborough hedge in the autumn, the proposed Jubilee and Olympic celebrations, Jubilee mugs, burial ground and White Hart Court be included.

199/11 ALLOTMENTS

Members considered a report by the parish clerk on the waiting list for the allotments and the problem of unworked plots. (Copy attached to record minutes). In the tenancy agreement, plot holders agree to keep the plot clean and tidy and the parish council has the power to terminate the contract following one month's notice.

It was **RESOLVED: That**

- a) plot holders be given a general reminder of the terms of the contract regarding keeping the plots clean and tidy with the requests for the rent;**
- b) plot holders where no activity has taken place for 2 years be given a month's notice prior to the termination of the contract.**

200/11 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments tabled at the meeting for the period from 1st January to 31st January 2012. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1st January to 31st January 2012 be noted.**

201/11 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100856	A. Jones Jan salary		
100857	Hedleys solicitors	5931.00	
100858	EDF Energy 1 Ltd – Christmas lights	74.35	3.54
100859	Guildford BC May 2011 election costs	100.00	
100860	Gate for the Green	660.00	110.00
100861	Tractor service	841.93	140.32
100862	Domain registration and server	75.00	
100863	Ripley Village Hall – January rent	267.75	
100864	Scalpings for playground car park	246.00	41.00
100865	Maintenance – fencing and fallen tree	361.00	
100866	Jan- Feb maintenance & playground car park	1055.00	

Accordingly the above cheques for payment were approved and signed.

202/11 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Traffic movements in the village.

203/11 EXCLUSION OF THE PUBLIC AND PRESS

It was **RESOLVED: That members of the public and press be excluded from the meeting at Part 2, Item 24 of the agenda for the report on Exchange Land for the Green (See Confidential minute C02/11).**

The meeting closed at 10.10pm.

Date:

Chairman