



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 15th MARCH 2012 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairman)
Cllr Lianne Mealing
Cllr Colin Cross
Cllr Richard Ayears
Cllr Vernon Wood
Cllr Caspar Hancock
Cllr Suzie Powell-Cullingford

Alison Jones Clerk of the Council

Also present: Surrey County Councillor Bill Barker and 10 members of the public

Apologies: None

204/11 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

- a) A local resident explained that Highways intended to stop all parking in the slip road by Hartley Antiques where vehicles had previously been free to park. This would damage the businesses at the far end of the village. He thanked Surrey County Councillor Bill Barker for his efforts to explain his concerns to Highways. Cllr Bill Barker recommended that the matter was raised at the next Local Committee meeting.

RESPONSE: The Chairman acknowledged the difficulties which will arise if parking spaces at the far end of the village are lost through the actions of Surrey County Council Highways Any advice from Cllr Barker on how best to try to influence Highways will be followed.

- b) A local resident thanked the council for working to restrict parking on the Green behind the High Street. However many non-residents still park on the Green because the "Access for Residents only" sign is not noticed. He recommended that the sign is replaced with 2 signs, white with black lettering, which will be more noticeable.

RESPONSE: The Chairman thanked the resident for this suggestion.

- c) A local resident reported that a fishmonger selling from a van in Cobham was keen to visit Ripley on a Friday afternoon.

RESPONSE: The Chairman suggested the resident approach Conisbee's with a request for the fishmonger to park outside their premises on a Friday afternoon.

205/11 APOLOGIES FOR ABSENCE

There were no apologies for absence.

206/11 DISCLOSURE OF INTERESTS

Councillor Colin Cross declared a personal interest in Item 12 The Green: Cllr Cross lives in a property on the Green.

Councillor Caspar Hancock declared a personal interest in Item 15 Allotments: Cllr Hancock is an allotment holder

Councillor Jennie Cliff declared a personal interest in Item 15 Allotments: Cllr Cliff's husband is an allotment holder.

207/11 MINUTES OF THE MEETING HELD ON THURSDAY 16th FEBRUARY 2012

The minutes of the meeting held on Thursday 16th February 2012 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

208/11 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- Local Committee meeting 7pm Wed 21st March at East Horsley Village Hall
- Public Meeting at Millmead Baptist Centre 21st March at 7.30pm on the town centre master plan
- Localism and Neighbourhood Planning workshop on Sat 24th March 9.30 -12.30 in Leatherhead organised by CPRE
- Localism Conference 20th April 2012 East Grinstead
- Surrey Local Council's Forum 9.15-15.00 Wed 25th April at Denbies Wine Estate, Dorking
- Surrey County Council Road Safety and anti-social driving strategy consultation
- Olympic Newsletters
- Conservation Area Appraisal
- White Hart Court Fencing
- Surrey Advertiser feature on Ripley
- Local Council Certificate in Administration achieved

It was **RESOLVED: That the report by the Parish Clerk be noted.**

209/11 CORRESPONDENCE

a) an e-mail dated 5th March from Papercourt Sailing Club asking that the parish council provides a letter to assist them in their grant application to Sport England for improvements to the dinghy launching facilities. (Copy attached to record minutes). Commodore Wadham was invited to explain the project.

It was **RESOLVED: That a letter be written in support of the grant application to Sport England by Papercourt Sailing Club.**

b) a letter dated 25th February from a local resident thanking the parish council for its work and reporting a high level of litter in the car park near Newark Mill Bridge. (Copy attached to record minutes).

It was **RESOLVED: That**

a) the car park by Newark Mill Bridge be included in the village clean up on 17th March as on previous years;

b) letters be written to Guildford Borough Council and Surrey County Council requesting litterbins or a regular litter patrol.

210/11 LAND PURCHASE

Members noted that the purchase of the land behind the Police Station adjoining the burial ground, as discussed in closed session, had been completed. This land will be used to extend the burial ground and provide a nature reserve for the enjoyment of the community. It is hoped that this nature reserve may be used in the future as exchange land for the Green. This would enable land to be deregistered as Green to allow parking if permission is granted by the Secretary of State. The Chairman thanked Richard Ayears for ably

leading the project. Money received from the unexpected sales of burial plots more than covered the costs. Work will need to be done to clear the drainage ditch and to prepare the area to be used for burial plots.

It was **RESOLVED: That the purchase of the land behind the Police Station adjoining the burial ground be noted.**

211/11 PARKING ISSUES IN THE VILLAGE

Members considered the actions being taken by Surrey County Council Highways and the Police to prevent parking in the service road by Hartley Antiques as described in a message on Ripley Grapevine (Copy attached to record minutes).

Members considered an e-mail dated 7th March from residents living in the High Street expressing their dismay at the restriction of parking on the area of the Green behind their houses, complaining of insufficient warning and a lack of consultation. (Copy attached to record minutes). An additional letter had been received and responded to by the clerk. There had been a miscommunication over the delivery of leaflets to the houses but Councillors had made every effort to explain to residents what was happening. 5 bays remained available.

It was **RESOLVED: That**

a) efforts be made to work more closely with PCSO Clark through the exchange of information at regular meetings;

b) letters explaining the upcoming restrictions to parking on the Green behind Newark Lane be sent prior to the leaflets which confirm the date that the restriction will be imposed.

212/11 WHITE HART COURT

Members noted that the planning application for the development at White Hart Court has been received by Guildford Borough Council and agreed that an open meeting should be arranged to allow Ripley residents to inform the parish council of the range of opinion in the village.

It was **RESOLVED: That Ripley residents be encouraged to attend the planning committee meeting on Monday 2nd April at 6.00pm in the Village Hall annex. The public will be able to express their view to the planning committee until 7.00pm.**

213/11 ANNUAL PARISH MEETING Thursday 26th April

Members considered the agenda and the arrangements for the Annual Parish Meeting to be held in the Church Room at the Parish Church at 7.30pm. The speaker will be Pauline Roussos of the Surrey 2012 team talking on the impact of the Olympic cycle road races on the parish on 28th and 29th July. Cllr Cliff will arrange for refreshments to be provided. The meeting will be advertised in the newsletter to be printed by the end of March. (Copy attached to record minutes).

It was **RESOLVED: That the agenda and arrangements for the Annual Parish meeting to be held on 26th April be noted.**

214/11 INTERNAL AUDIT REVIEW

Members received and considered the Internal Audit review carried out by the Finance group on 20th February 2012 and the proposed audit plan for the coming financial year. (Copies attached to record minutes).

It was **RESOLVED: That the Internal audit review and the Internal audit plan for the coming financial year be approved.**

215/11 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on Monday 20th February and Monday 12th March 2012. (Copies attached to record minutes).

It was **RESOLVED: That the minutes of the Planning Group meeting held on 20th February and 12th**

March 2012 be noted.

216/11 JUBILEE AND OLYMPIC CELEBRATIONS

Members noted that the order for 350 Jubilee souvenir mugs had been placed. A different company had been used from that discussed at the last meeting as there was a saving of over £100 on the order for an almost identical product. The mugs will be available free for children aged 11 and under from the parish council office and the Farmers Market in April, May and June. Cllrs Cliff, Mealing and Hancock will man the stall. Older residents may purchase a mug at £4.99. Cllr Cliff had secured some musicians for the Jubilee celebrations as Sultana were not available. Some sponsorship had been secured. The Farmers Market was researching a bouncy castle for the children. The Cricket Club will organise some ball games for the children.

The offer of help to organise games during the Olympic cycle race weekend had been withdrawn. Ripley Village Hall were providing a big screen on which to watch the races. The History Society is planning an exhibition on the history of biking with a display of old bikes at the village hall.

The Parish Council banner will be displayed on 14 Newark Lane, welcoming the cyclists to Ripley.

It was **RESOLVED: That**

- a) the purchase of the souvenir Jubilee mugs at a reduced price be noted;**
- b) that the money saved on the purchase of the Jubilee mugs be used to sponsor the musicians at the Jubilee celebrations on the Green;**
- c) the withdrawal of the offer to organise games during the Olympic cycle road race weekend be noted;**
- d) the purchase of a banner to be displayed on 14 Newark Lane welcoming cyclists to Ripley be approved.**

217/11 ENVIRONMENT GROUP – THE GREEN

Members received an oral report from Cllr Powell-Cullingford on the work party on the Green held on Sunday 19th February 2012 for the planting of hedgerow whips and Jubilee oak tree from the Woodland Trust. It was suggested that if a drought occurs signs should be put up asking dog walkers to water the whips and oak tree from water bottles.

Members received an oral report from Cllr Wood on the re-instatement of posts and rails to restrict parking behind 99 High Street towards the Guitar shop which took place on 3rd March and the plans for the area behind Newark Lane. The deep ruts in the mud will be filled with soil removed when the posts are put in to restrict parking behind Newark Lane. Reseeding may be necessary in the autumn. Ways of improving communication with those parking on the Green were discussed.

Members received a report from the Clerk which included the lack of response from Surrey County Council regarding the possibility of a further permissive bridleway on the Green, confirmation that 6 posts will be replaced near the playground car park in April and that Southern Gas had not informed the Clerk of the need to dig up the Green to repair the gas main near Avon House. (Copy attached to record minutes)

It was **RESOLVED: That**

- a) the report by Cllr Powell-Cullingford on the work party to plant hedge whips on the Green be noted;**
- b) signs be put up to ask walkers to water the hedging plants with bottled water in the case of drought;**
- c) a letter be delivered to houses in Newark Lane and on The Green advising them of the proposals by the parish council to restrict parking in April in order to allow the Green to be re-instated. This will be followed by a leaflet confirming the date;**
- d) that new rustic posts be put in near Avon House to protect the Green from parking.**

218/11 BALL COURT

Members received a report from Cllr Powell-Cullingford that 10 basketballs and 6 footballs had been purchased to encourage more use of the ball court. The balls would be marked with RPC with an indelible pen. Cllr Ayears will source a mesh basket to be attached to the ball court goal ends.

It was **RESOLVED: That the purchase of the basket balls and footballs for use on the ball court be**

noted.

219/11 LITTER BINS

Members noted that the 2 Topsy litter bins purchased to replace those which went missing about a year ago had been delivered. Terry had been asked to install them near Dunsborough Lodge and outside the dentist.

It was **RESOLVED: That Guildford Borough Council be contacted to ask that the new bins are emptied as previously.**

220/11 ALLOTMENTS

Members considered a report by the parish clerk which included the need to replace some posts in order to mark two plots which have not been worked clearly and the fact that allotment gardens are no longer exempt from a hose pipe ban under the Water Use (Temporary Bans) Order 2010. (Copy attached to record minutes).

It was **RESOLVED: That**
a) the purchase of replacement posts for 2 unworked plots be approved;
b) allotment holders be advised of the effects of the hose pipe ban.

221/11 BROADBAND

Members received a report from the Clerk on the response of Surrey County Council to our concerns that Ripley has been identified as having the 5th slowest broadband in the United Kingdom. (Copy attached to record minutes). Surrey County Council could not confirm whether Ripley would be included in the project to supply superfast broadband across the county. Cllr Mealing reported that 239 responses to the surveys had been received by Surrey County Council from Ripley which was a high level response but more responses would still be accepted.

It was **RESOLVED: That the need to continue to urge residents and businesses to respond to the Surrey County Council surveys be noted.**

222/11 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments tabled at the meeting for the period from 1st February to 29th February 2012. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1st February to 29th February 2012 be noted.**

223/11 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
100867	Painting and fitting new gate for the Green	135.00	
100868	Cilca re-sit fee	40.00	
100869	Installation of new gate	150.00	
100870	A. Jones Feb salary		
100871	Part for tractor	6.00	1.20
100872	Chairman and Councillor training	210.00	35.00
100873	Glasdon litter bins x2	280.80	46.80
100874	Guildford Borough Council salt bins	277.20	46.20
100875	Guildford Borough Council Christmas lights installation	7314.00	1219.00
100876	Basketballs & footballs for Ball Court	44.90	7.48
100877	Expenses - Printer ink and mileage	196.68	26.98
100878	Feb- March maintenance	583.00	

Accordingly the above cheques for payment were approved and signed.

224/11 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Parking. Dog bins and Litterbins.

The meeting closed at 9.40pm.

Date:

Chairman