



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 19th APRIL 2012 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairman)
 Cllr Colin Cross (until 9.30pm)
 Cllr Richard Ayears
 Cllr Vernon Wood
 Cllr Caspar Hancock
 Cllr Suzie Powell-Cullingford

Alison Jones Clerk of the Council

Also present: Surrey County Councillor Bill Barker, Borough Councillor John Garrett and 3 members of the public

Apologies: Cllr Lisanne Mealing

225/11 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak. The following comments were received:

- a) A local resident explained that the Police and the casualty reduction officer had agreed that there was no problem regarding parking in the slip road near Hartley Antiques if the vehicle parked long ways. Surrey County Council Highways would be resurfacing the High Street and the parking laybys and then yellow lines would be reinstated.

RESPONSE: The Chairman explained that parking issues were on the agenda and that the council was trying to arrange a meeting with PCSO Clarke and Surrey County Councillor Bill Barker.

- b) A local resident had heard that Budgens had made an offer subject to contract to purchase the warehouse site opposite the church in the High Street. He also explained that a large amount of litter was being dropped in the car park near Newark Mill which he had cleared.

RESPONSE: The Chairman thanked the resident for clearing the car park and recommended that problem was brought to the attention of Surrey County Council Highways.

- c) Councillor Bill Barker reported that fencing the pathway at Newark Mill car park was on the list of work to be carried out by Highways. He expressed his dismay at the planning application to fill the slurry lagoon at Jury Farm which would result on large lorries travelling down Ripley Road.

RESPONSE: The Chairman noted Councillor Bill Barker's comments and explained that the parish council decision re Jury Farm was based on comments from Councillors with relevant experience.

226/11 APOLOGIES FOR ABSENCE

Apologies for absence from Councillor Lisanne Mealing were received and accepted.

227/11 DISCLOSURE OF INTERESTS

Councillor Colin Cross declared a personal interest in Item 6 Parking Issues in the Village and Item 13 The Green: Cllr Cross lives in a property on the Green.

Councillor Caspar Hancock declared a personal interest in Item 16 Allotments: Cllr Hancock is an allotment holder

Councillor Jennie Cliff declared a personal interest in Item 16 Allotments: Cllr Cliff's husband is an allotment holder.

228/11 MINUTES OF THE MEETING HELD ON THURSDAY 15th MARCH 2012

The minutes of the meeting held on Thursday 15th March 2012 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

229/11 PARISH CLERK'S REPORT

The meeting received an oral report from the Clerk, (copy attached to record minutes), which included:

- Armed Forces Day 30th June - Fly a Flag
- Papercourt Sailing Club Open Day 12th May
- Guildford in Bloom competition
- Rotary Club project to stain benches on the Green
- Completion of the toilet refurbishment on the Green
- Damaged bus shelter repair expected to be completed shortly
- Posts and rails repaired
- Hedgerow whips and Jubilee Oak are growing
- Clerk Networking Day in May with training in the General Power of Competence

It was **RESOLVED: That the report by the Parish Clerk be noted.**

230/11 CORRESPONDENCE

a) a letter dated 16th March regarding the restriction of parking on the Green behind the High Street. (Copy attached to record minutes).

It was **RESOLVED: That the letter regarding the restriction of parking on the Green behind the High Street be noted.**

b) a letter dated 4th April from the Chairman of the Ripley Event Committee requesting permission to hold the Ripley Event on the Green on Saturday 21st July 2012. (Copy attached to record minutes).

It was **RESOLVED: That permission to hold the Ripley Event on the Green on 21st July be granted.**

c) an e-mail dated 10th April from a resident drawing attention to encroachment on to the Green from homes and businesses at Dunsborough Farm.

It was **RESOLVED: That a letter be written explaining that the parish council has drawn the attention of Surrey County Council to the situation on more than one occasion and that the new hedge has been planted to encourage wildlife and prevent unauthorized access to the Green.**

231/11 PARKING ISSUES IN THE VILLAGE

Members considered the impact on the collection of recycling and food waste on the planned restriction on parking on the Green behind Newark Lane. Guildford Borough Council has been informed of the situation but no response had been received.

Members considered the damage being caused to the grass verges opposite the church in the High Street by regular parking.

In accordance with Standing Order 10 (x) and with the agreement of the meeting, the Chairman adjourned the meeting to allow Cllr Bill Barker to speak. He explained that this was Highway land and that it would be best for a plan for the whole village to be considered rather than just one area. Chris Lee recommended a survey of parking patterns was drawn up to provide evidence of the difficulties in the village.

The meeting resumed.

It was **RESOLVED: That**

- a) a meeting be arranged between the parish council, Cllr Bill Barker and PCSO Clarke to discuss issues in the whole village;**
- b) a survey of parking in the village is carried out in May to determine patterns of parking.**

232/11 ANNUAL PARISH MEETING Thursday 26th April

The arrangements for the Annual Parish Meeting which will be held in the Church Room at 7.30pm on 26th April were confirmed. Refreshments had been organised and Pauline Roussos of the Surrey 2012 team will be talking on the impact of the Olympic cycle road races on the parish. Cllr Ayears could provide a projector and screen if required.

A letter from the Parish council had been delivered to local businesses inviting them to attend the parish meeting.

It was **RESOLVED: That the arrangements for the Annual Parish Meeting on 26th April be noted.**

233/11 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on Monday 2nd April, which was preceded by an open forum to hear the opinion of residents regarding the plans for the development of White Hart Court, and on Monday 16th April 2012. (Copies attached to record minutes).

Guildford Borough Council had received 56 letters against the plans for White Hart Court and 44 letters in support. The clerk explained that A2Dominion was a housing association made up of several charities and not a developer.

There were further discussions regarding the plans at Dunsborough Farm Cottage and concern as to the accuracy of the position of the boundary with the Green.

It was **RESOLVED: That**

- a) the minutes of the Planning Group meeting held on 2nd April and 16th April 2012 be noted;**
- b) Surrey County Council Estates and Management and the Guildford Borough Council planning officer be informed of concerns about the position of the boundary with the Green in the plans.**

234/11 NATIONAL PLANNING POLICY FRAMEWORK AND NEIGHBOURHOOD PLANS

Members received and considered a report from the parish clerk on the new National Planning Policy Framework (NPPF) which was published by the government on 27th March 2012 (Copy attached to record minutes). The framework came into force on publication and is now a material consideration in planning decisions. Guildford Borough Council has 1 year in which to produce a new Local Plan. Neighbourhood plans are a new way of helping communities develop. They are optional and must conform to the strategic policies of the Borough Council Local Plan. They cannot be used to prevent development.

It was **RESOLVED: That**

- a) the Borough Council be contacted by Cllr Ayears to ensure that the parish council is consulted as the borough Council Local Plan is being developed;**
- b) the clerk recommends Neighbourhood Planning be included on the agenda of the next Joint**

Communities meeting.**235/11 SECTION 137 PAYMENT**

The Clerk explained that the purchase of Diamond Jubilee souvenir mugs at £1.78 per mug was carried out under s.137 of the Local Government Act 1972. Under s.137 the council has the power to make a payment which is commensurate with the benefit derived to the parish up to a value of £6.44 per elector per year.

It was **RESOLVED: That purchase of the Diamond Jubilee souvenir mugs under s.137 of the Local Government Act 1972 be noted.**

236/11 JUBILEE AND OLYMPIC CELEBRATIONS

The parish clerk reported that 58 diamond Jubilee souvenir mugs have been given to children and 21 sold. The commemorative plaques had been received but the date was incorrect on the Diamond Jubilee plaque. A new plaque would be received shortly.

The parish council had been invited to make an entry in the Royal record describing the planting of the Hedgerow whips and Jubilee oak tree supplied by the Woodland Trust.

Guildford Borough Council had confirmed that a temporary event licence was required for the Jubilee celebrations because of the live music.

A risk assessment was required for insurance purposes.

It was **RESOLVED: That**

- a) that Diamond Jubilee souvenir mugs be available at a stall at the Farmer's Market on 12th May manned by Cllrs Powell- Cullingford and Cliff;**
- b) the plaques be put up on the Millennium sign post by Cllr Wood, ready to be unveiled at the Jubilee celebrations on Monday 4th June by a person or persons aged 60 years;**
- c) a temporary event notice be applied for and risk assessments be completed by the parish clerk.**

237/11 BOROUGH COUNCIL LIAISON MEETING

Members received a report from the Parish Clerk on the Borough Council Liaison meeting held on 23rd March 2012 which included information on an anti-bribery policy and procedures and details on the progress of the New Ethical Standards regime. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) a clause be drawn up regarding anti-bribery procedures by Cllr Ayears and inserted into the standing orders;**
- b) the continuing work by the Borough Council on the new code of conduct and register of interests be noted.**

238/11 ENVIRONMENT GROUP – THE GREEN

Members received an oral report from Cllr Ayears on the arrangements for preventing vehicular access to the area of the Green behind Newark Lane. The work will probably be carried out on 28th April. Further letters advising residents of the date will be distributed in the week before.

Members discussed damage to the Green caused by metal detecting and an offer from the Bonfire Committee to provide 2 gates to repair the damaged removable post at the entrance to the Green.

Members received a report from the parish clerk which included the arrangements for replacement "Access for Residents Only" signs, the offer of financial help from Southern Gas for the planting of wild flowers on the Green near Avon House and a report of debris in the stream alongside the Green. The new litter bins had been installed and were being emptied by the Borough Council. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) the report by Cllr Ayears on the arrangements to prevent vehicular access to the area of the Green behind Newark Lane be noted;**
- b) that the 3 metal detecting licenses be revoked and any outstanding fee refunded;**
- c) that a design for the proposed gates be brought by Cllr Wood to the next meeting**

- d) a quote for the replacement “Access for residents only” signs be obtained by Cllr Wood;
- e) that an estimate of the cost of planting wildflowers on the Green be drawn up by Cllr Powell-Cullingford and forwarded to Southern Gas;
- f) the report of debris in the stream alongside the Green be noted;

239/11 BALL COURT

Cllr Ayears reported that he was still trying to source a suitable bin for the footballs and basketballs.

It was **RESOLVED: That the need for a receptacle for the football and basketballs for use on the ball court be noted.**

240/11 CLEAN UP DAY

Members noted that despite the wet weather 20 people had come to help clean up the parish and had made a considerable impact in 2 hours particularly in the area around White Hart Court and in the car park near Newark Mill.

It was **RESOLVED: That the success of the Clean up be noted.**

241/11 ALLOTMENTS

The parish clerk reported that most allotment holders had paid the rent but 6 were still outstanding. Reminder letters would be sent out. 2 plots are available at the moment and 6 people on the waiting list.

It was **RESOLVED: That the report by the parish clerk be noted.**

242/11 BROADBAND

Members received the recent update from Surrey County Council. (Copy attached to record minutes). In May 2012 the final tenders would be received and evaluated by Surrey County Council. In July 2012 the Surrey County Council approval process will be completed and the contract awarded.

It was **RESOLVED: That the recent update from Surrey County Council on the Superfast Broadband project be noted.**

243/11 2011/12 BUDGET REVIEW

Members received and considered a report from the parish clerk comparing income and expenditure for the financial year to 31st March 2012. (Copy attached to record minutes). Income had exceeded our budget by 43% and expenditure had exceeded the budget by 12%. This was due to the unexpected purchase of land for a burial ground extension.

It was **RESOLVED: That Guildford Borough Council be informed that the grant aid of £655 received by the parish council for the gateway signs project had not been spent. The invoice from Surrey County Council has not been paid as the project is still not completely finished. Surrey County Council has sent a credit note to cancel the invoice.**

244/11 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments tabled at the meeting for the period from 1st March to 31st March 2012. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled at the meeting for the period from 1st March to 31st March 2012 be noted.**

245/11 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

e-mail: ripleyparish@btconnect.com web site: www.ripleyparish.org.uk

Telephone: 01483 224847

Cheque number	Payee details	Gross £	VAT
100879	RVH- March rent	267.75	
100880	Labour reposts to restrict parking	100.00	
100881	Tree survey of elms	114.00	19.00
100882	A. Jones March salary		
100883	Tax /NI Jan –March	724.46	
100884	Allotment key refund	10.00	
100885	Allotment key refund	10.00	
100886	Tractor insurance renewal	155.82	
100887	Repairs to posts and rails on Green	580.00	
100888	Allotment key refund	10.00	
100889	Padlock for West End Gate	19.38	
100890	Replacement tap allotments	58.80	
100891	Subscription – Ripley & Send Matters	7.00	
100892	Prince William Pottery – Jubilee mugs	739.20	123.20
100893	Extra Christmas lights	1080.00	180.00
100894	SCAPTC / NALC subscription	495.95	
100895	Signs of the Times Jubilee and Olympic plaques	237.60	39.60
100896	Donation re Church Room	90.00	
100897	Petty cash top up	100.00	
100898	March-April maintenance	681.00	

Accordingly the above cheques for payment were approved and signed.

246/11 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Village Hall Skate Park Date for autumn work party on the Green Date for meeting to plan project regarding the new parish council land

247/11 EXCLUSION OF THE PUBLIC AND PRESS

It was **RESOLVED: That members of the public and press be excluded from the meeting at Part 2, Item 23 of the agenda for the report on Access to Parish Council Land (See Confidential minute C03/11).**

The meeting closed at 10.15pm.

Date:

Chairman