

RIPLEY PARISH COUNCIL

**MINUTES OF THE CHRISTMAS EVENT COMMITTEE MEETING HELD ON MONDAY 17th
JUNE 2013 AT PINNOCKS COFFEE HOUSE, HIGH STREET AT 6.00PM**

Present

Chris Lee (Chairman), Cllr Caspar Hancock, Cllr Jennie Cliff, Cllr Vernon Wood, Cllr Suzie Powell-Cullingford, Glyn Watkins, Jackie van Heesewijk, Sally Rule, Mike Baker, Peter Honore

Alison Jones Clerk to the Council

CE 01/13 APOLOGIES FOR ABSENCE

Cllr Lianne Mealing, Jan and Geoff Richardson

CE 02/13 DISCLOSURE OF INTERESTS

None given.

CE 03/13 MINUTES

The minutes of the meeting held on Monday 15th April 2013 at 7.00pm at MDM House were received, confirmed and signed as a true and correct record by the Chairman

CE 04/13 ENTERTAINMENT

Chobham Rock Choir has been booked. Final timings will be agreed in due course.

Peter Honore, a local resident, offered the services of his band of 3 to 4 people playing pop music with various instruments: guitar, bass guitar, keyboard, and saxophone. He was happy to play two 20-30 minute slots and to move location. Peter Honore has all the necessary electrical equipment. He may need to bring it into the village across the Green. Chris Lee will discuss the feasibility of the band playing on Drakes roof. The area below is very busy with stalls and with announcements so a slot early on would be better. Chris will confirm the timings and locations in September and put Peter Hookins in touch with Peter Honore.

Carol singing with children from Ripley C of E School is doubtful as the teacher who has worked with us in the past is leaving. A sing a long on the steps of Drakes as people gather for the raffle and switch on of the lights was suggested.

A company has offered to bring a Rodeo Bull ride to the fair. Cllr Wood did not think that Bensons, who provide the children's rides, would be concerned. They would need to have their own insurance and power supply. Chris Lee will let them know that there would be a charge of £90 for use of the Green.

Children's storytelling would not be happening but there would be a stall selling children's books.

Chris Lee will approach Woking Stage Coach and Tormead School Jazz band.

The Harley Davidsons will be parked up in the High Street for people to look at prior to the procession.

CE 05/13 STALLS

Chris reported that 43 stalls were booked. 31 were booked at the same stage in 2012. Most stalls had attended last year. Chris expected bookings to increase once more in September.

CE 06/13 ADVERTISING

Chris Lee provided copies of last year's A5 flier and asked for suggestions to improve the design

The following suggestions were made:

To design the inside pages as an A4 poster. A separate A4 design was thought to be more effective.

To include details of the entertainment

To include the postcode of the centre of the village with the map

To include details of parking on the map

To change the gold logo and gold borders to red

To use a colour as background instead of white

To change the font

To consider a graphic design rather than photos

To consider a design such a Christmas tree with baubles for displaying photos and information on the inside pages

Chris Lee will pass these ideas on to Di Ingleton for her to consider.

Thanks to all our sponsors including Wills and Smerdon, Drakes and Richardsons will be included on the leaflet.

Chris explained that Woking Theatre might be interested in advertising in the leaflet. The Committee decided not to go down the route of allowing advertising in the leaflet.

CE 07/13 RAFFLE

The following 14 prizes are confirmed:

Treatments from VII, Fountain Beauty, Sallies and il Santo

Case of wine from the Travel Club, bottle from the British Legion, bottle from the Bonfire Committee,

Woking Theatre and Cinema tickets

A piece of jewellery from Jackie,

Vouchers from the Jovial Sailor, Onslow Arms, Pinnocks, Half Moon

The following prizes are not yet confirmed:

Meal from Drakes Restaurant (Lisanne)

A gift from Richardsons (Sally)

Farmers Market Hamper (Chris)

A gift from Nest (Chris)

A gift from the Bakery (Chris)

A gift from the Guitar shop (Jackie)

A gift from Ripley Vets (Jackie)

A gift from Dolittle's (Caspar)

A gift from the Talbot (Caspar)

A gift from Papercourt sailing club (Chris)

CE 08/13 PROCESSION

The Harley Davidsons are booked and an offer of Lambrettas has been received. Jennie will confirm the arrangements with the owners of the Lambrettas.

Chris Lee will check with Elaine as to the availability of a pantomime character.
A Ripley pantomime character is available.

Chris Lee will check the feasibility of using the Cobham sleigh in the procession and report back at the next meeting. The new sleigh needs to be faster in order to keep up with the motorbikes. Santa could ride on a Harley Davidson or be picked up by the sleigh at the Ockham end of the village to travel to Drakes.

CE 09/13 TECHNICAL

Prior to the next meeting, Alison will renew the raffle licence, write to the Police, Fire Services and Ambulance services and arrange for the service road closures.

Chris will update the method statement.

Alison will confirm the date of the switch on with Paul Puttock of Guildford Borough Council.

Alison will write to Margaret Field to ask for her assistance with the raffle at the fair.

CE 10/13 ANY OTHER SUGGESTIONS

Raffle tickets will be discussed at the next meeting for distribution from October.

Nigel Bruder will be invited to the next meeting to discuss the food stall

Sally will organise the estate agents boards.

Jackie will check to see if the Guitar shop will provide music as last year.

It was RESOLVED: That the agreed plans and arrangements of the Christmas Event Committee be reported to the next Ripley Parish Council meeting scheduled to be held on Thursday 20th June 2013.

CE 11/13 DATE OF NEXT MEETINGS

The next meeting will be held on Monday 9th September at 7pm at MDM House.

The meeting closed at 7.25pm

Signed:

Date: