



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 18th APRIL 2013 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairman)
Cllr Suzie Powell-Cullingford
Cllr Colin Cross
Cllr Caspar Hancock
Cllr Lisanne Mealing

Alison Jones Clerk of the Council

Also present: 5 members of the public Surrey County Councillor Bill Barker

Apologies: Cllr Richard Ayears, Cllr Vernon Wood

221/12 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak.

a) Peter Wadham of Papercourt Sailing Club invited members to the open day on May 18th, explained that the work to the southeast corner of the lake was finished and requested that the parish council wrote a letter of support for their application to Sport England For £50,000 for safety sheds.

RESPONSE: The Chairman expressed concern that other sporting bodies in the village needed support for their funding applications to Sport England.

b) A local resident expressed concern at the levels of rubbish in the car park by Newark Mill and raised the question of how to apply for the speed limit on Polesden Lane to be reduced to 30mph to bring it in line with Papercourt and Tannery Lane where the limit had recently been reduced to 30mph.

RESPONSE: The Chairman confirmed that the Clerk will contact the Borough Council to inform them of the litter problem and recommended asking Surrey County Councillor Bill Barker for advice regarding the speed limit.

c) A local resident expressed his concern at the speeding of vehicles entering the village from the Ockham roundabout which made the access to his property risky and requested traffic calming measures.

RESPONSE: Surrey County Councillor Bill Barker explained that speeding was not a new problem and that persistence was needed to convince drivers of the need to drive more slowly. The Chairman confirmed that Speed watch had been effective in the past. This could be restarted if sufficient volunteers could be found. Moveable speed indicator signs were costly and required trained volunteers to maintain them.

d) Surrey County Councillor Bill Barker explained that he was trying to get the footpath at Newark Mill reinstated.

RESPONSE: The Chairman thanked Cllr Barker for his efforts.

222/12 APOLOGIES FOR ABSENCE

Apologies for absence from Cllr Richard Ayeards and Cllr Vernon Wood were received and accepted.

223/12 DISCLOSURE OF INTERESTS

Councillor Jennie Cliff declared a non-pecuniary interest in item 19 the Allotments: Cllr Cliff's husband is an allotment holder.

Councillor Caspar Hancock declared a non-pecuniary interest in item 19 the Allotments: Cllr Hancock is an allotment holder.

Councillor Colin Cross declared a non-pecuniary interest in item 16 Parking on the Green and Item 17 The Green: Cllr Cross owns a property adjacent to the Green.

The Chairman adjourned the meeting according to Standing Order 10x in order to allow PCSO Clarke to speak.

In the last month there had been 1 theft of a car, 1 assault, 1 assault with grievous bodily harm and 1 theft from the graveyard. It was suggested that PCSO Clarke spoke with the resident who raised concerns about speeding in the village.

The meeting resumed.

224/12 MINUTES OF THE MEETING HELD ON THURSDAY 21st MARCH 2013

The minutes of the parish council meeting held on Thursday 21st March 2013 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Jennie Cliff.

225/12 PARISH CLERK'S REPORT

The meeting received a report from the Clerk, (copy attached to record minutes), which included:

- Clean-up day cancelled due to bad weather
- Borough Council Liaison Meeting 22nd March
- Barrier at White Hart Court car park
- Housing survey
- SCC street lighting replacement programme
- Consultation to name the former Police Station site as Peelers Place
- Guildford in Bloom competition. Entries by 14th June
- Neighbourhood Planning at East Horsley 9th May 1.30-4.00pm
- Surrey Local Resilience Forum Capabilities Day Sat 18th May 9.30-15.30 Surrey Fire and Rescue Headquarters, Reigate
- Surrey Rail Strategy consultation until 28th June
- Changing Face of Surrey's Communities Conference Tues 7th May 9.15-15.00 in Leatherhead organised by Surrey Community Action
- Information regarding the Ride London race coming through Ripley on Sunday 4th August will be available in early July

It was **RESOLVED: That the report by the Parish Clerk be noted.**

226/12 CORRESPONDENCE

a) a letter dated 16th March 2013 from local residents expressing concern at the speed of traffic entering Ripley from the Ockham roundabout and the amount of traffic passing through Ripley because of the lack of access to the A3 at Burnt Common. (Copy attached to record minutes)

These matters had been discussed with the resident in the public session.

b) an e-mail dated 8th April from local residents asking what the parish council is doing to put pressure on the Borough Council regarding the lack of development at White Hart Court. (Copy attached to record minutes).

It was **RESOLVED: That representations be made to the Borough Council and Developer to allow the barriers to be moved back to allow parking on the tarmac in front of the buildings until work recommences.**

c) an e-mail dated 19th March from Elektromotive asking for support in their submission to the Department of Transport for funding to supply electric rapid charge points across the south East of England. (Copy attached to record minutes).

It was **RESOLVED: That more details be requested about the project and the impact on Ripley.**

227/12 2012-13 BUDGET REVIEW

Members received and considered a report from the Parish Clerk comparing income and expenditure for the financial year to 31st March 2013 with the budget allocations for 2012-13. (Copy attached to record minutes). Unbudgeted expenditure during the course of the year had resulted in £4000 approx. being funded from reserves which stand at £60,795 at 31st March. About £1000 can be claimed back from Guildford Borough Council under the grant aid scheme.

It was **RESOLVED That**

a) the review of the 2012-13 budget be noted;

b) the 2013-14 budget be reviewed by the Finance Committee in view of the extra costs expected for the project to extend the burial ground.

228/12 SCHEDULE OF PAYMENTS

Members received and noted a summary of receipts and payments circulated with the agenda for the period from 1st March to 31st March 2013. (Copy attached to the record minutes).

It was **RESOLVED: That the summary of receipts and payments tabled for the period from 1st March to 31st March 2013 be noted.**

229/12 FINANCE

Members considered the quote of £162.18 for the renewal of the tractor insurance policy with Equity Star obtained through Came and Company.

It was **RESOLVED: That the quote for the tractor insurance renewal with Equity Star be approved.**

230/12 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
101026	A. Jones March salary		
101027	HMRC PAYE/NI Jan- March	738.60	
101028	SCAPTC – Surrey Local Council Forum	24.00	
101029	Viking Direct - stationery	75.46	4.24
101030	Petty cash	100.00	
101031	Ripley Parish Church – use of room April – July	90.00	
101032	Broker Network Ltd – tractor insurance	162.18	
101033	Ripley and Send Publishing Association subscription	7.00	
101034	Ripley Village Hall - April office rent	267.75	
101035	SCAPTC – Surrey Local Council Forum	24.00	4.00
101036	March-April maintenance	645.00	

Accordingly the above cheques for payment were approved and signed.

231/12 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on 8th April 2013. (Copy attached to record minutes). The change of use for Valentines Farm from barns to light industrial and ancillary storage had been refused by the Borough Council. The appeal by the travellers at the Paddocks, Rose Lane had been rejected.

It was **RESOLVED: That the minutes of the planning committee held on 8th April 2013 be noted.**

232/12 BURIAL GROUND EXTENSION

Members received and considered a spreadsheet comparing 3 quotes obtained for all the work required to submit a planning application for change of use to Guildford Borough Council. This included a Tier 1 groundwater risk assessment and the costs of a design showing landscaping and planting. There was a wide variation in the quotes

It was **RESOLVED: That the quotes be examined carefully by the Finance Committee in the light of the 2013 budget and their findings brought to the next parish council meeting.**

233/12 EXCHANGE LAND

Members received and considered the notes of the meeting with Andrew Telford of CPRE on 20th March in which he explained the process of an exchange land application and some of the difficulties which may be encountered. (Copy attached to record minutes). The cost of consultations, advertisements and the application is high. If Surrey County Council, the landowner, wishes to pursue the matter further then an arrangement could be negotiated to share the costs.

It was **RESOLVED: That no application to deregister part of the Green be worked on at the present time in view of the likely cost but that the land be kept available for use as exchange land should the need arise in the future.**

234/12 VILLAGE HALL REDEVELOPMENT

Cllr Mealing had been unable to attend the Village Hall Development Committee meeting held on 10th April 2013 and the minutes were not clear as to whether the parish council letter explaining the pressures on the parish council finances had been discussed. (Copy attached to record minutes). The Committee is looking to rebuild the current building with the possibility of extensions at a later date. It is important that the length of term of the loan matches the length of time the hall will be viable.

It was **RESOLVED: That**

- a) the Village Hall Development Committee be invited to the Annual Parish Meeting on 25th April;**
- b) The Village Hall Development Committee be informed that the parish council will need to see the Village Hall accounts for the last three years, the business plan and details of the new development plans together with the costs.**

235/12 CHAIRMANS REPORT

Cllr Jennie Cliff expressed her wish to stand down from the Chairmanship at the parish council meeting in May in order to give the members time to consider whether to stand. She thanked members for their confidence in her but she was finding it hard to meet her own targets.

236/12 GUILDFORD RESIDENTS ASSOCIATION MEETING

Members received an oral report from Cllr Colin Cross on the Guildford Residents Association meeting which he attended on 10th April at the Trinity Centre, Guildford. The purpose of the meeting was to examine the new Guildford Local Plan. Members included several residents associations, CPRE and parish councils. Cllr Cross felt it was useful to represent the rural parts of the Borough at the meeting.

It was **RESOLVED: That the willingness of Councillor Colin Cross to continue to attend these meetings be noted.**

23712 CORONATION DAY SUNDAY 2ND JUNE 2013

Arrangements for the informal picnic to be held on the Green on Sunday 2nd June to celebrate the 60th anniversary of her Majesty the Queen's coronation were discussed. A poster and leaflet had been produced but a newsletter would need to be delivered at the beginning of May. Face the Music had been booked from 4.00-7.30pm. The Scouts' Marquee was booked and electricity would be supplied from 103 High Street. The Farmers Market were arranging for a children's bouncy castle which would be manned by volunteers from the village Toddler Group. The Farmers Market and Bonfire Committee were contributing to the costs so that the Parish Council contribution would be about £40 plus the costs of the temporary event notice.

It was **RESOLVED: That**

- a) the cost to the parish council of approximately £70 be approved;**
- b) Peter Hookins be approached by the clerk to arrange the electricity supply;**
- c) a local resident be approached by Councillor Cliff to act as First Aider;**
- d) the Circus due to leave the Green on Saturday 1st be informed by the clerk of the Coronation picnic and asked to ensure that all their vehicles leave on the Saturday.**

238/12 PARKING ON THE GREEN

Members confirmed whether they were able to assist with the erection of the temporary orange fencing to create parking bays for the residents living on the Green between Acacia Villas and Ellwood Gallery on Sunday 21st April. Iron stakes had been purchased and reminder letters were available to put on the vehicles and through the doors.

It was **RESOLVED: That the reminder letters be distributed by Cllr Cross to those parking in the area to be restricted.**

239/12 ENVIRONMENT – THE GREEN

Members received and considered a report from the parish clerk (copy attached to record minutes) on the following matters:

- quotes to complete the work along Dunsborough boundary
- metal detecting
- Road way by Elm Tree House
- Memorial bench
- Exercise Class

The sowing of the wildflower seeds was discussed and also the need to sow grass seed on the areas covered by topsoil provided free from a development at Georgelands.

It was **RESOLVED: That**

- a) the quote of £995 plus VAT from Countryside Contracts to tidy up the Dunsborough boundary ready for sowing be approved. This will be sponsored by the Farmers Market.**
- b) suitable grass seed be purchased by Cllr Powell Cullingford within a budget of £100**
- c) sowing be carried out on Saturday April 27th at 11am**
- d) permission for metal detecting on the Green to recommence be refused;**
- e) a "Access for Residents only" sign be erected at the roadway by Elm Tree House**
- f) approval be given for a bench in memory of Duncan Anderson to be erected on the Green. Cllr Cliff will check the exact position with the Chairman of the Cricket Club.**
- g) an application to hold exercise classes on the Green by the playground be approved at a cost of £15 per session.**

240/12 RIGHTS OF WAY TRAINING

Members received and considered an oral report from Cllr Hancock on the Rights of Way training organised by Surrey County Council on 26th February at Wotton Village Hall. Once a right of way exists, it may only be

cancelled by a legal order. Rights of way can be identified from the definitive map and statement held by Surrey County Council. New rights of way can be granted if there is evidence to show over 20years of use. Surrey County Council has a duty to maintain those rights of way shown on the definitive map but stiles and gates are the responsibility of the landowner.

It was **RESOLVED: That the report on the Rights of Way Training by Councillor Hancock be noted.**

241/12 ALLOTMENTS

Members received an oral report from the parish clerk. Scalpings would be used to repair the track at the bottom of the allotment site, as agreed at the last meeting, now that the weather is drier. The temporary fencing and iron stakes used for the parking restrictions on the Green could be used along the fence line with the Bowling Club once it was replaced on the Green with wooden posts.

Letters have been sent out to late payers and 2 allotments have changed hands.

It was **RESOLVED: That report on the allotment site be noted.**

242/12 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Wisley Common School catchment areas

243/12 EXCLUSION OF THE PUBLIC AND PRESS

It was **RESOLVED: That members of the public and press be excluded from the meeting at Part 2, Item 23 of the agenda Transfer of access track at West End Cottages. See confidential minutes C011/12.**

The meeting closed at 10.00pm

Date:

Chairman