



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 20th FEBRUARY 2014 AT 7.30PM AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Lisanne Mealing (Chairman)
Cllr Jennie Cliff
Cllr Suzie Powell-Cullingford
Cllr Colin Cross
Cllr Caspar Hancock
Cllr Vernon Wood
Cllr Richard Ayears

Alison Jones Clerk of the Council

Also present: Surrey County Councillor Bill Barker, PCSO Lisa Clarke and 2 members of the public

Apologies: None

172/13 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak.

a) Surrey County Councillor Bill Barker reported that Sir Paul Beresford MP had been reselected as the Conservative Party candidate for the next election and that plans had been made to reduce the risk of flooding on Ockham Road North near the roundabout.

RESPONSE: Cllr Cliff explained that the parish council was compiling a file of evidence of flooding in the parish including Environment Agency reports, photographs and statements.

b) Cllr Hancock reported that 4.5 weeks of road works are planned at the Maybury Inn junction. This, in conjunction with the Newark Lane closure will cause serious travel delays. Cllr Hancock urged Cllr Barker to investigate whether they could be deferred.

c) PCSO Lisa Clarke gave the crime statistics for the previous month:
14 thefts at the A3 services, 1 theft from a shop, 1 burglary (non dwelling) 1 criminal damage to a car and 1 urn moved.

PCSO Clarke reported that STOP signs were being put up on exit of the Budgens car park to warn motorists. Cllr Mealing reported an intermittent fault with the pedestrian crossing lights. PCSO Clarke will pass this on. The Police and Highways will be visiting Hurst Farm to ask them to put in place measures to prevent the run off of water from the farm onto the pavement and road during heavy rain.

Cllr Barker suggested that the Police and Highways also approach the landowner of the land adjacent to Ripley Lane which flooded seriously over Christmas and the New Year.

Bollards will be put in to prevent parking on the grass verges opposite the church.

RESPONSE: The Chairman thanked PCSO Clarke for her report.

d) Peter Wadham, Commodore of Papercourt Sailing Club, reported that the building work for the safety boat sheds will start in the last week of April. The spoil from this work will be used to finish off the redirection of the stream and to elevate part of the footpath which is very low and boggy.

RESPONSE: The Chairman noted that the sailing club was very successful at securing funding and asked if they could share their expertise with other groups in the village such as the Bowling Club.

173/13 APOLOGIES FOR ABSENCE

There were no apologies.

174/13 DISCLOSURE OF INTERESTS

Councillor Colin Cross declared a non-pecuniary interest in item 16 The Green: Cllr Cross owns a property adjacent to the Green.

Councillor Hancock declared a non-pecuniary interest in item 20 Allotments: Cllr Hancock is an allotment holder.

Councillor Jennie Cliff declared a non-pecuniary interest in item 20 Allotments: Cllr Cliff's husband is an allotment holder.

175/13 MINUTES OF THE MEETING HELD ON THURSDAY 16th JANUARY 2014

The minutes of the parish council meeting held on Thursday 16th January 2014 were received, confirmed and signed as a true and correct record by the Chairman, Councillor Lisanne Mealing

176/13 CHAIRMAN'S REPORT

Cllr Mealing reported that the Bonfire Committee event on Sunday 16th February had been a most enjoyable event and thanked the Committee for their donation on support of the Christmas Lights.

177/13 PARISH CLERK'S REPORT

The meeting received a report from the Clerk, (copy attached to record minutes), which included:

- Mayor's Award for Services to the Community
- Bridleway clearance
- Replacement street lighting
- West End drainage ditch
- Burial ground boundary fence
- Pedestrian safety by Budgens
- Guildford Walk Fest 2014
- SCC Local Committee 12th March at Lord Pirbright's Hall Pirbright
- Surrey ALC events

It was **RESOLVED: That**

a) 3 local residents be nominated for the Mayors Award for Services to the Community;

b) Send and Ripley History Society be asked if they would be interested in organising a walk around Ripley for the Guildford Walk Fest.

178/13 CORRESPONDENCE

No correspondence had been received since the last council meeting on 16th January 2014.

179/13 SCHEDULE OF PAYMENTS

Members received and noted the schedule of accounts received and paid for the period from 1st January to 31st January 2014 and the total receipts and payments to date. Both were circulated with the agenda. (Copies attached to the record minutes).

It was **RESOLVED: That the schedule of accounts received and paid for the period from 1st January to 31st January 2014 and the total receipts and payments to date be noted.**

180/13 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
101137	Chobham Rock choir – Christmas Fair	100.00	
101138	1 st Ripley Scout Group – replacement cheque	100.00	
101139	EDF Energy 1 Ltd - Christmas lights electricity	94.50	4.50
101140	A. Jones – January salary		
101141	Send Marsh Tractors – tractor service	1557.55	259.59
101142	Contractor – clearance of trees on bridleway	200.00	
101143	A. Jones mileage and website domain renewal	111.74	
101144	Ripley Village Hall – February office rent	281.00	
101145	2020 Recycling Ltd - scalplings for car park	828.00	138.00
101146	Contractor – Jan/Feb maintenance, cycle ramp removal	1283.00	
Direct Debits	EDF Energy - monthly charge	8.00	0.38
	Alliance Trust Pension		

Accordingly the above cheques for payment were approved and signed.

181/13 RECRUITMENT OF PARISH CLERK

Members received and considered the quote of £230 from Surrey ALC to provide recruitment assistance including advertising and interviewing.

Members considered the membership of the recruitment panel for the interview and the timetable for recruitment as proposed by Surrey ALC. (Copy attached to record minutes).

It was **RESOLVED: That**

- a) the quote of £230 from Surrey ALC for recruitment assistance be approved;**
- b) Cllrs Mealing, Cliff, Powell – Cullingford and Cross be appointed as the recruitment panel;**
- c) the timetable for recruitment as proposed by Surrey ALC be approved.**

182/13 WHITE HART COURT CAR PARK LEASE

Members noted that the signed lease has been returned to Guildford Borough Council but will not be enacted until the car park barrier has been replaced by A2 Dominion.

It was **RESOLVED: That the return of the signed lease to Guildford Borough Council be noted.**

183/13 JOINT COMMUNITIES – LENGTHSMAN SCHEME

Members received and considered a report from the parish clerk on the projects which will be put forward for funding from the Lengthsman scheme in the current financial year i.e. clearance of the open ditches alongside Portsmouth Road by Georgelands and the clearance of ditches on Rose Lane on the south side of the flyover. Total cost £2520

A bank account is being set up at East Horsley Parish Council so that the East Horsley clerk can distribute the funding for the Lengthsman projects in Lovelace Ward.

The improvement of the playground car park and clearance of the open ditch alongside Grove Heath Road will be funded through the Surrey County Council Local Committee. Total cost £1560.

Members thanked Surrey County Councillor Bill Barker for his support of these projects.

It was **RESOLVED: That**

- a) the funding of the clearance of the ditches along Portsmouth Road and Rose Lane by the Lengthsman scheme be noted;**

b) the funding of the improvement to the playground car park and clearance of the ditch alongside Grove Heath Road by the SCC Local Committee be noted.

184/13 WOODEN BUS SHELTER

Members received and considered 2 quotes for the repair of the wooden bus shelter roof. The Borough Council quote was lower but contained the proviso that further costs may be incurred if the wooden shingles have been damaged by the moss.

It was **RESOLVED: That**

- a) a further quote for the complete renewal of the roof be obtained from Guildford Borough Council in order to give an indication of the maximum possible cost;**
- b) the Rotary Club be approached by Cllr Hancock with regard to funding the repair/renewal of the wooden bus shelter roof.**

185/13 PLANNING GROUP

Members received and considered the minutes from the planning meeting held on Monday 27th January, Tuesday 4th February and Monday 17th February 2014. (Copies attached to record minutes).

It was **RESOLVED: That the minutes of the planning committee held on Monday 27th January, Tuesday 4th February and Monday 17th February 2014 be noted;**

186/13 THE GUILDFORD LOCAL PLAN AND SHMA

Members received and considered a report from Cllr Mealing on the Guildford Greenbelt Guardian meeting held on 13th February 2014 at the Wesley Room, West Horsley attended by herself and Cllr Cliff. A Committee had been appointed and a constitution agreed. A single sheet of bullet points regarding the SHMA consultation was to be circulated to all Borough Councillors before the Borough Council meeting to be held on 26th February.

Members considered the advice from Surrey ALC regarding the membership of campaigning groups (Copy attached to record minutes). It was important for the parish council to remain independent.

Members considered the draft Strategic Housing Market Assessment SHMA response drawn up by the parish clerk. (Copy attached to record minutes). No changes were made.

It was **RESOLVED: That**

- a) the report on the Guildford Greenbelt Guardians be noted;**
- b) no membership fee be paid to Guildford Greenbelt Guardians and that meetings be attended by parish councillors as observers only;**
- c) the parish council response to the Strategic Housing Market Assessment together with the Rural Housing Survey report be forwarded to Guildford Borough Council.**

187/13 NEIGHBOURHOOD PLANNING AND RURAL EXCEPTION SITES

Members received and considered an update from Cllr Ayears on the process to identify a possible rural exception site in the parish. Cllr Ayears, Cllr Hancock and Paul Bridges had identified a possible 16 sites within the parish, marked them on maps and drawn up a list of pros and cons. On Monday 17th February Cllr Ayears, Paul Bridges and the parish clerk met with Louise Williams, Rural Housing Enabler at Surrey Community Action, and visited all the sites. 2 sites were discounted and 2 more identified. These sites will be put before the Borough Council for their opinion. If any are deemed suitable then the landowners will be approached to ask if they would allow about half an acre to be set aside for housing for Ripley people in perpetuity. A Housing Association would buy the land and develop it for affordable housing.

Members considered whether to move forward with Neighbourhood Planning in view of the enthusiasm of the 5 residents who had expressed an interest. A Neighbourhood Plan must fit with the Borough Council Local Plan but it enables the parish to direct the type of development which will take place. Consultation at every stage is key to getting a Neighbourhood Plan passed by the inspectors. Much helpful information is available on the Locality website.

It was **RESOLVED: That**

- a) the progress with identifying possible Rural Exception sites be noted;**
- b) Cllr Mealing and Cllr Powell-Cullingford be responsible for arranging a meeting with the volunteers at the end of March to start the process of Neighbourhood planning.**

188/13 ENVIRONMENT GROUP – THE GREEN

Members received and considered a report from the parish clerk (copy attached to record minutes) on various on-going matters including

- Quotes for posts by the playground car park
- Repair of the playground car park surface
- Footpaths
- Trees blocking the footpath across the Green
- Newly dug ditch near the permissive bridleway

It was **RESOLVED: That**

- a) funding through the Borough Council grant aid scheme be applied for to meet the costs of replacing the posts by the playground car park;**
- b) the repair of the playground car park surface funded through the SCC Local Committee and scheduled for 27th February be noted;**
- c) the flooding of the footpath from Ellwood Gallery across the Green be noted;**
- d) a quote of £360 to clear the numerous silver birch trees blocking the path across the Green be approved;**
- e) the new ditch dug to prevent flooding opposite Black Barn be noted.**

189/13 PARKING ON THE GREEN

The Parish Clerk reported that a letter dated 17th February had been received from Ryde Cottage. Documents were not yet available to confirm any access rights across the Green. A barrier will be necessary to prevent further damage to the Green with a combination lock which approved users can open.

The temporary fence erected by the Cricket Club to prevent the loss of the cricket ball in the overgrown area in front of Ryde Cottage will be removed and the vegetation cut down.

It had been reported to the parish clerk that a vehicle is parking on the edge of the bridleway opposite Avon House. There has not been parking here before and the Green will become damaged.

It was **RESOLVED: That**

- a) a letter be written to Ryde Cottage by the parish clerk asking for any documentation already received and giving notice of the intention to put in a barrier to restrict access to the cricket club in the week beginning 12th April to allow the Green to recover;**
- b) the Cricket Club be informed by Cllr Cliff of the parish council intention to take down the temporary fence and cut down the vegetation near Ryde Cottage.**
- c) posts be put in to prevent parking by the bridleway when the project to restrict parking and access onto the Green takes place in April /May.**

190/13 ANNUAL PARISH MEETING THURSDAY 29th MAY 2014

Members considered the format of the Annual Parish Meeting to be held on 29th May 2014 in the Church Room. It was suggested that each Councillor spoke about an aspect of parish council responsibility but a speaker was preferred.

It was **RESOLVED: That Tim Harrold (CPRE) be approached to speak on the Local Plan for 15- 20 minutes.**

191/13 SUPERFAST BROADBAND

Members considered whether the parish council office broadband should be upgraded once superfast broadband has been connected.

It was **RESOLVED: That in principle the parish council office should be upgraded to superfast broadband once the cables have been connected.**

192/13 ALLOTMENTS

Members received and considered a report from the parish clerk on the allotment site. The compost bins at the bottom of the site will be moved to the top in order to ensure parking is not restricted and plot 23 has been cleared at parish council expense of a large amount of rubbish left by the former tenant.

It was **RESOLVED: That the repositioning of the compost bin at the top of the allotment site and the clearance of plot 23 be noted.**

193/13 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Unsavory activities on the Green

194/13 EXCLUSION OF THE PUBLIC AND PRESS

It was **RESOLVED: That members of the public and press be excluded from the meeting at Part 2, Item 23 of the agenda Access track at West End Cottages. See confidential minute CO09/13**

The meeting closed at 10.05pm.

Date:

Chairman