



Ripley Parish Council

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MINUTES OF RIPLEY PARISH COUNCIL MEETING HELD ON THURSDAY 11th SEPTEMBER 2014 AT 1930HRS AT THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairperson)
 Cllr Colin Cross
 Cllr Caspar Hancock
 Cllr Lisanne Mealing
 Cllr Suzie Powell-Cullingford
 Jim Morris Clerk of the Council

Apologies: Cllr Richard Ayears
 Cllr Vernon Wood

Also present: 6 members of the public

73/14 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak.

a) A local resident and allotment holder raised issues with the compost bins at the allotment site and brought the state of the gate to the Parish Council's attention. The inconsiderate parking in Georgelands, including parking on the pavement and at the junction with Newark Lane, has not improved.

RESPONSE: The Chairperson noted that the matter had been raised with the police previously.

b) The Commodore of the sailing club updated members on the progress with the new shed. The work should be completed by mid-October.

RESPONSE: The Chairperson thanked the Commodore for the update.

c) A local resident presented information regarding affordable housing, and provided the Parish Council with an update on progress at the Bowls Club.

RESPONSE: The Chairperson thanked the member of public for the information.

d) A local resident raised issues regarding inconsiderate parking around the Stansfield access gates.

RESPONSE: The Chairperson thanked the member of the public.

74/14 APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Richard Ayears and Vernon Wood were received and accepted.

75/14 DISCLOSURE OF INTERESTS

Cllr Colin Cross declared a non-pecuniary interest in item 18 The Green: Cllr Cross has a dwelling on the Green.

76/14 MINUTES OF THE MEETING HELD ON THURSDAY 17th JULY 2014

The minutes were received, confirmed and signed as a true and correct record by the Chairperson, Councillor Jennie Cliff.

77/14 CHAIRPERSON'S REPORT

The Chairperson noted the absence of both the PCSO and the County Councillor for Ripley. Issues were raised with the Police's claim that Parish Council meetings are a chance to meet with them, as published in Ripley & Send Matters. It was suggested that the police hire the Church Room half an hour before the Parish Council meeting if they wish to meet their public engagement targets. Issues with inaccuracies on recent Conservative Party electioneering literature were also raised. The Chairperson posthumously thanked the late Lovelace Ward Councillor John Garrett for all his help over his tenure and for his invention of the term 'team Ripley'. Correspondence regarding personal parking spaces in the village was discussed. The Chairperson noted the constant battle to retain parking spaces. Public parking at White Hart Court will soon be available.

78/14 PARISH CLERK'S REPORT

The meeting received a report from the Clerk, (copy attached to record minutes), which included:

- Freedom of Information Act request.
- Surrey Wildlife Trust survey of the Green.
- Meeting with the dog warden.
- New .gov.uk domain name for the Parish Council's website.
- Lengthsman scheme
- Community Payback scheme.
- West End Cottages

It was **RESOLVED: That the report by the Parish Clerk be noted.**

79/14 CORRESPONDENCE

a) A letter dated 29th July 2014 from the Queen Alexandra Hospital Home thanking Ripley Parish Council for the donation of £50 towards the care of ex-servicemen and inviting members to a reception on 24th September. (Copy attached to record minutes)

It was **RESOLVED: That the invitation to the reception at Queen Alexandra Hospital Home be noted.**

b) A letter dated 23rd July 2014 from NatWest bank offering interest on our accounts to be paid gross. (Copy attached to record minutes).

It was **RESOLVED: That the letter from NatWest bank be noted. The application for gross interest to be paid has been actioned.**

c) A letter undated from Terry Sapsford asking for a pay rise. (Copy attached to record minutes)

It was **RESOLVED: That the finance Committee discuss the request and back-date any pay rise to the beginning of September.**

d) An e-mail dated 28th July 2014 from Guildford Local Committee regarding Cluster Funding available between Parishes in the East of the Borough. (Copy attached to record minutes)

It was **RESOLVED: That the clerk should ask the County Councillor what sort of project is appropriate for this type of funding.**

e) An e-mail dated 1st September 2014 from Compton Parish Council with the results of the recent Parish survey. (Copy attached to record minutes)

It was **RESOLVED: That the survey results be noted.**

f) A phone call from Malcolm Pritchett (Ripley and Send Rotary Club) enquiring as to bus shelter refurbishment.

It was **RESOLVED: That the clerk obtain quotes for the work to the bus shelter and call back to arrange the donation.**

g) A letter and application pack from *Living and Aging Well in Surrey* announcing awards from the organisation for services and individuals in the county who promote healthy living for the aged and asking for promotion of the scheme. (Copy attached to record minutes)

It was **RESOLVED: That the correspondence from *Living and Aging Well in Surrey* be noted.**

h) An email dated 22nd August 2014 inviting the Chairperson to a service for the judiciary. (Copy attached to record minutes)

It was **RESOLVED: That the clerk decline the invitation on the Chairperson's behalf.**

80/14 BURIAL GROUND

Members debated changes to the current policies relating to the burial ground (record minutes 150/11 & 71/12), that no advance purchasing or multiple purchasing of burial plots may take place until the burial ground extension is complete. Members also considered the quotes for work to the Lawson Cypresses in the burial ground.

It was **RESOLVED: That**

a) Current policies regarding the advance purchasing or multiple purchasing of burial plots be rescinded in favour of allowing the practice.

b) The work on the Lawson Cypresses be approved.

81/14 SCHEDULE OF PAYMENTS

Members received and noted the schedule of accounts received and paid for the period from 1st July to 31st August 2014 and the total receipts and payments to date. Both were circulated with the agenda (Copies attached to the record minutes).

It was **RESOLVED: That the schedule of accounts received and paid for the period from 1st July to 31st August 2014 and the total receipts and payments to date be noted.**

82/14 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

| Cheque number | Payee details | Gross £ | VAT |
|---------------|--|---------|--------|
| 101202 | Donation Queen Alexandra Hospital Home | 50.00 | |
| 101203 | A. Jones expenses | 359.10 | 59.85 |
| 101204 | A. Jones July salary | | |
| 101205 | J. Morris July salary | | |
| 101206 | SLCC Practitioners Guide | 23.00 | |
| 101207 | ROSPA Playground safety inspection | 96.00 | 16.00 |
| 101208 | Chairperson's expenses | 42.10 | |
| 101209 | HSS Ltd. | 476.00 | 79.33 |
| 101210 | Ripley Bonfire Association | 25.00 | |
| 101211 | Countryside Contracts Ltd. | 1056.00 | 176.00 |
| 101212 | July / August maintenance | 731.00 | |
| 101213 | J. Morris August salary | | |
| 101214 | Ripley Village Hall rental | 281.00 | |
| 101215 | BDO (external audit) | 360.00 | 60.00 |
| 101216 | Christmas Fair part refund | 15.00 | |
| 101217 | HSS Ltd. | 24.00 | 4.00 |
| 101218 | Came & Company insurance brokers | 1660.02 | |
| 101219 | HCI Data Ltd. | 130.80 | 21.80 |
| 101220 | Sendmarsh Tractors | 34.56 | 5.76 |
| 101221 | Unpresented cheque | | |
| 101222 | August / September maintenance | 494.00 | |
| Direct debits | EDF Energy | 8.00 | 0.38 |

Accordingly the above cheques for payment were approved and signed.

83/14 PLAYGROUND

Members considered the play area safety inspection carried out by ROSPA. Members were updated on progress with the playground refurbishment.

It was **RESOLVED: That the play area safety inspection and refurbishment progress be noted.**

84/14 GRANT AID

Members considered projects that may be eligible for Community Fund Grant Aid.

It was **RESOLVED: That Community Fund Grant Aid be applied for, for works to the car park and railings on The Green. It was also suggested that quotes for work to brambles on the green be sought.**

85/14 DRAFT LOCAL PLAN

Members thanked the Chairperson and Vice-Chairperson for all their hard work on preparing Ripley Parish Council's response to Guildford Borough Council's draft Local Plan. The 'Guildford Greenbelt Group' and other organisations were thanked for their leadership and hard work highlighting the errors and inconsistencies with the draft Local Plan.

It was **RESOLVED: That Ripley Parish Council's response to the draft Local Plan be published and disseminated via Ripley Grapevine and Ripley Farmers' Market and a hard copy to be hand-delivered to Guildford Borough Council's offices at Millmead.**

86/14 REVIEW OF COUNCIL STANDING ORDERS

This item was deferred until the next meeting.

87/14 VILLAGE HALL

Members heard an account of the current plans of Ripley Village Hall Development Committee. A lively discussion ensued. Lack of fundraising activities and the refusal of the Parish Council's offer of a £250,000 grant were discussed.

It was **RESOLVED: That available members would attend the next meeting with Ripley Village Hall Development Committee and report findings at the next full council meeting.**

88/14 PLANNING COMMITTEE

Members received and considered the minutes of the Planning Group held on Monday 21st July and Monday 11th August 2014. (Copy attached to record minutes).

It was **RESOLVED: That the minutes of the Planning Group held on 30th June 2014 be noted.**

89/14 NEIGHBOURHOOD PLAN

Members considered a report on the development of the new 'Ripley Awareness Group'. Unfortunately, the deadline was missed for grant applications to produce a Neighbourhood Plan. The Ripley Awareness Group will continue to promote activity through a website, blog and on Ripley Grapevine. There are plans to produce a leaflet and have a stall at future Farmers' Markets. Strong anti-development feelings were reported and the Ripley Awareness Group were instrumental in raising awareness of Guildford Borough Council's draft Local Plan. The group has added several new members and further members would be welcomed.

It was **RESOLVED: that the report on the developments with the new Neighbourhood Plan be noted.**

90/14 ENVIRONMENT – THE GREEN

Members received and considered a report from the Parish Clerk (copy attached to record minutes) on various on-going matters including:

- Metafit exercise classes
- Mowing in front of Ryde Cottage
- Missing litter bin

It was **RESOLVED: That**

a) The payment from Metafit be noted.

b) The on-going issue of mowing in front of Ryde Cottage be noted.

c) The replacement litter bin, which had been installed that day, be noted.

91/14 RIDE LONDON SUNDAY 10th AUGUST 2014

Members received a report from the Chairperson regarding issues associated with the RideLondon [sic] cycle race. Problems were caused by temporary fencing not being removed promptly after the event.

It was **RESOLVED**: that the clerk pass on concerns to the organisers of RideLondon [sic] and suggest that stewards be responsible for stacking barriers for collection as soon as possible after the event.

92/14 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Standing Orders, Burial Ground, Ryde House brambles and the posts and track nearby, and the Lengthsman Scheme were all suggested.

The meeting closed at 2120hrs.

Date:

Chairman