



Ripley Parish Council

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MINUTES of RIPLEY PARISH COUNCIL MEETING held on THURSDAY 16TH OCTOBER 2014 at 1930HRS at THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairperson)
Cllr Colin Cross
Cllr Caspar Hancock
Cllr Vernon Wood
Jim Morris, Clerk of the Council

Apologies: Cllr Richard Ayears
Cllr Lisanne Mealing
Cllr Suzie Powell-Cullingford

Also present: 4 members of the public

93/14 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak.

a) A local resident questioned the Ripley Village Hall Development Committee's decision to increase the size of the hall "excessively". The resident stated the size of the proposals were unnecessary with no obvious reason for the increase in size and that meeting rooms are inappropriate.

RESPONSE: Councillors responded that Ripley Parish Council has no involvement in the Village Hall development. It was noted that the Village Hall Development Committee had not sent a delegate to the Parish Council meeting.

b) A local resident raised issues with the continuing parking situation at the entrance to Georgelands. The same resident had raised concerns at the previous meeting. The compost bins at the allotments were also overflowing and stricken with Mare's Tail.

RESPONSE: The Chairperson noted that the parking matter had been raised with the police previously and advised that calling 101 would have the issue logged. The Chairperson suggested that the compost bins be closed and signs erected.

c) A local resident presented an update on the recently planted hedgerow on The Green. More hedgerow plants have been ordered and further maintenance will be carried out in November. The matter of extra dog-glove dispensers at entrances to the Green was raised.

RESPONSE: The Chairperson thanked the member of public for the information and suggested the clerk looks into the expense associated with dog-glove dispensers.

94/14 APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Richard Ayears, Lisanne Mealing, and Suzie Powell-Cullingford were received and accepted.

95/14 DISCLOSURE OF INTERESTS

Cllr Colin Cross declared a non-pecuniary interest in item 17 The Green: Cllr Cross has a dwelling on the Green.

96/14 MINUTES OF THE MEETING HELD ON THURSDAY 11th SEPTEMBER 2014

The minutes were received, confirmed and signed as a true and correct record by the Chairperson, Councillor Jennie Cliff.

97/14 CHAIRPERSON'S REPORT

The meeting received a report from the Parish Council Chairperson. The Chairperson relayed that Marion Garrett, wife of the late John Garrett, was "delighted" for Cllr Cross to have won the Lovelace Ward byelection. The on-going situation with overnight parking on The Green, in contravention of byelaws, was discussed. The Chairperson had attended the recent Ripley & Send Matters Committee meeting and reported that the publication is financially sound. The Chairperson's piece for the next Ripley & Send Matters will be on the forthcoming 2015 elections. The idea of seeking advertisements for the Parish Council newsletter was discussed and found to be unnecessary. The Chairperson reported on the recent Parish Cluster Meeting held at Effingham. There is £17,500 to share across twelve Parishes or roughly £1,400 for each Parish. There was no new information on when the storm-damaged bridge over the River Wey at Wharf Lane, Ockham, might be fixed. The Chairperson reported that the Flood Forum classes Ripley as a "wet spot" and asked the clerk to arrange for a meeting with Send Parish Council via the Send Parish Clerk in order that the neighbouring Parishes might work together on reducing flood risk.

98/14 VICE-CHAIRPERSON'S REPORT

The meeting received a report from the Parish Council Vice-Chairperson. The Vice-Chairperson had attended a networking day run by Sussex & Surrey Association of Local Councils (SSALC). The presentations had included issues surrounding fracking in West Sussex, the processes involved in the forthcoming 2015 election, the Annual Parish meeting, and information on the process of co-opting Councillors to the Parish Council. The Chairperson suggested that the Vice-Chairperson investigates organising the 2015 Annual Parish Meeting.

99/14 PARISH CLERK'S REPORT

The meeting received a report from the Clerk, (copy attached to record minutes), which included:

- The Clerk's holiday year
- Allotment water supply
- Progress with new playground equipment
- S.106 from White Hart Court development
- Phasing of lights at the pedestrian crossing
- Shed Youth Club
- Resident's responses to the draft Local Plan

It was **RESOLVED: That the report by the Parish Clerk be noted.**

100/14 CORRESPONDENCE

a) A letter dated 10th September 2014 from Guildford Borough Council regarding tackling litter. (Copy attached to record minutes)

It was **RESOLVED: That the letter regarding tackling litter be noted.**

b) A letter dated 10th September 2014 from EDF Energy regarding the supply of electricity to the lock up garage on Newark Lane. (Copy attached to record minutes).

It was **RESOLVED: That the Clerk appoints a new energy supplier for the lock up garage on Newark Lane.**

c) An email dated 16th September 2014 from James Taylor of Prudential RideLondon [sic] regarding this year's cycle race. (Copy attached to record minutes)

It was **RESOLVED: That a meeting with James Taylor of Prudential RideLondon [sic] be arranged.**

d) An e-mail dated 29th September 2014 from PC Karen Page of Surrey Police regarding Ripley Parish Council's comments on their piece in the most recent Ripley & Send Matters. (Copy attached to record minutes)

It was **RESOLVED: That the email from PC Karen Page be noted.**

e) An e-mail dated 29th September 2014 from Kate Foxton of Guildford Borough Council regarding Ripley Parish Council's comments on the annual Service for the Judiciary. (Copy attached to record minutes)

It was **RESOLVED: That the email from Kate Foxton be noted.**

f) A press release dated 7th October 2014 from Guildford Borough Council regarding Local Democracy Week. (Copy attached to record minutes)

It was **RESOLVED: That the clerk responds to the press release by questioning the short length of time between the press release and the event.**

g) An email dated 8th October 2014 from Surrey County Council regarding a review of local transport. (Copy attached to record minutes)

It was **RESOLVED: That the review of local transport provision be noted.**

h) An email dated 8th October 2014 from Sir Paul Beresford regarding Ripley Parish Council's response to the draft Local Plan. (Copy attached to record minutes)

It was **RESOLVED: That the email from Sir Paul Beresford be noted.**

101/14 SCHEDULE OF PAYMENTS

Members received and noted the schedule of accounts received and paid for the period from 1st to 30th September 2014 and the total receipts and payments to date. Both were circulated with the agenda (Copies attached to the record minutes).

It was **RESOLVED: That the schedule of accounts received and paid for the period from 1st to 30th September 2014 and the total receipts and payments to date be noted.**

102/14 SCHEDULE OF CHEQUES FOR APPROVAL

The following cheques were presented by the Parish Clerk for authorisation and signing:

Cheque number	Payee details	Gross £	VAT
101223	SSALC Chairpersons Networking Day	72.00	12.00
101224	Ripley Village Hall rent	281.00	
101225	SSALC Clerks Networking Day	72.00	12.00
101226	Unpresented cheque		
101227	J. Morris September salary		
101228	PAYE/NI		
101229	Christmas Event raffle tickets	106.00	17.67
101230	HSS Ltd.	24.88	4.15
101231	Christmas Fair part refund	15.00	
101232	Surrey Tree Care Ltd.	540.00	90.00
101233	SLCC Enterprises Ltd.	118.80	19.80
101234	Rialtas Business Solutions Ltd.	130.80	21.80
101235	Ripley Village Hall rental	281.00	
101236	S. Hoggett Horticulture	130.00	
101237	J.Morris expenses	106.84	
101238	September/October maintenance	742.00	
Direct debit	EDF Energy	8.00	0.38
Direct debit	British Telecom	230.82	38.47

Accordingly the above cheques for payment were approved and signed.

103/14 FINANCE COMMITTEE & BUDGET REPORT

Members received and considered a report from Cllr Cross on the recent Parish Council Finance Committee meeting. Some progress had been made on the projected budget for 2015/16. Members expressed their opinions on the budget for 2015/16 and were thanked by Cllr Cross for their guidance ahead of a future Finance Committee meeting. The bi-annual budget report was received and considered.

It was **RESOLVED: That,**

a) The report from the Parish Council Finance Committee be noted.

b) The bi-annual budget report be noted.

104/14 BURIAL GROUND

Members received and considered various matters regarding the Parish Council Burial Ground.

It was **RESOLVED: That,**

a) The cost for transferring Exclusive Right of Burial from in Parish to out of Parish be set at the difference in cost at the time of the original purchase and that an administration charge of £25 be added to cover costs.

b) Personnel and equipment used for work in the Parish Council Burial Ground should access the site via the gate at West End Cottages if it is impossible to use the existing route beside the Church Room.

c) The Clerk's report on the Community Payback scheme be noted.

d) The communication from Greenacre Innovations be noted.

105/14 TRAFFIC

Members received reports on points made by members of the public regarding traffic in Ripley. Several Parishioners had commented on a perceived increase in traffic, a pedestrian had been knocked down by a vehicle whilst walking on the pavement in Newark Lane, and an accident involving a vehicle and a pedestrian had occurred at the junction of Rose Lane and the High Street.

It was **RESOLVED: That comments and future comments be forwarded to Highways, Surrey County Council, Guildford Borough Council, Sir Paul Beresford, and County Councillor Bill Barker.**

106/14 REVIEW OF COUNCIL STANDING ORDERS

This item was again deferred until the next meeting.

107/14 VILLAGE HALL

Members received and considered the notes of the last meeting with Village Hall Trustees, attended by Cllrs Cross, Hancock, and Powell-Cullingford. Members received and considered a suggestion that a Village Hall Working Group be formed. (Copies attached to record minutes)

It was **RESOLVED: That,**

a) **The notes of the last meeting with Village Hall Trustees be noted.**

b) **A Leisure & Facilities Working Group be formed, encompassing representatives from many local organisations.**

108/14 PLANNING COMMITTEE

Members received and considered the minutes of the Planning Group held on Mondays 1st and 22nd September 2014. (Copies attached to record minutes)

It was **RESOLVED: That the minutes of the Planning Group held on 1st and 22nd September 2014 be noted.**

109/14 NEIGHBOURHOOD PLAN

Members considered a report from Cllr Cross on the possibility of creating a 'neighbourhood' encompassing the Lovelace Ward Parishes of Ripley, Wisley, and Ockham. The Royal Horticultural Society (RHS) already have a development plan for Wisley. The Chairperson asked the Clerk to arrange a meeting with Ockham Parish Council to discuss the proposal.

It was **RESOLVED: that the report on the developments with the new Neighbourhood Plan be noted.**

110/14 ENVIRONMENT – THE GREEN

Members received and considered a report from the Parish Clerk on various on-going matters including:

- Mowing in front of Ryde Cottage and refurbishment of area
- Visit from the Dog Warden
- Issues with footpaths on The Green

It was **RESOLVED: That,**

a) **The on-going refurbishment of the area in front of Ryde Cottage be noted.**

b) **The upcoming visit from the Dog Warden be noted.**

c) **Maintenance be carried out with regard to various footpaths on The Green.**

111/14 NEWSLETTER

Members suggested items for inclusion on the forthcoming Parish Review newsletter.

It was **RESOLVED: that the clerk commence work on the Autumn edition of The Parish Review.**

112/14 ITEMS TO NOTE FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Standing Orders, Budget report, and the Flood Forum were all suggested.

The meeting closed at 2200hrs.

Date:

Chairman