

## RIPLEY PARISH COUNCIL

### MINUTES OF THE CHRISTMAS EVENT COMMITTEE MEETING HELD ON TUESDAY 29th APRIL 2014 AT RIPLEY VILLAGE HALL ANNEX AT 6.00PM

#### Present

Chris Lee (Chairman), Cllr Jennie Cliff, Cllr Suzie Powell-Cullingford, Jackie van Heesewijk, Glyn Watkins, Mike Baker, Peter Hookins, Jan Richardson (from 6.40pm)

Alison Jones Clerk to the Council

#### **CE 51/13** APOLOGIES FOR ABSENCE

Apologies for absence from Cllr Colin Cross, Cllr Lisanne Mealing, Cllr Caspar Hancock and Nigel Bruder were received and accepted.

The Chairman informed members that Sally Rule had resigned from the committee due to lack of time. It was agreed to invite Joe Ayears and Alex Barber to become members of the committee.

#### **CE 52/13** DISCLOSURE OF INTERESTS

None given.

#### **CE 53/13** MINUTES

The minutes of the meeting held on Wednesday 8<sup>th</sup> January 2014 at 6.30pm at South View, Polesden Lane were received, confirmed and signed as a true and correct record by the Chairman

#### **CE 54/13** STALLS

The booking forms were sent to stall holders in 2013 at the beginning of April. Last week forms were sent to those who had made general enquiries and placed on the stall finder website. So far there were 35 confirmed bookings. Most had returned from last year. The maximum number of stalls is 100-102 but there were always gaps where stall holders failed to come on the day.

The Rotary Club had asked to hold a barbecue but this had been turned down as the barbecue is one of the main sources of income on the day and other organisations had been turned down on the past.

#### **CE 55/13** RAFFLE

The following prizes were suggested and responsibility for organising them assigned as follows:

Gift from Richardsons	Confirmed
Meal for 2 at Drakes	Lisanne
Treatment from VII	Suzie
Wine from Travel Club	Jennie
New Victoria theatre tickets	Elaine
New Victoria cinema tickets	Elaine
Gift from Ripley Vets	Jackie
Voucher for the Talbot Hotel	Caspar
Item of jewellery	Jackie

Voucher from Pinnocks	Caspar
Whisky from Bonfire Committee	Vernon
Treatment from Sallies	Suzie
Treatment from Il Santo	Lisanne
Voucher from Half Moon	Caspar
Brandy from British Legion	Mike
Voucher from Jovial Sailor	Glyn
Gift from Nest	Chris
Farmers Market Hamper	Chris
Voucher from Onslow Arms	Suzie
The Bakery	Chris
Love Interiors	Jennie
Guitar Shop gift	Jackie
Dolittles	Jackie
Dive Shop	Jackie
Sage antiques	Jackie
Meal for 2 at the Anchor	Lisanne
Ripley Nurseries Farm Shop	Suzie
Ewbanks	Glyn
Budgens	Glyn
One Stop	Glyn

Mike confirmed that he is able to organise the raffle again but will need to find a new printer. A new sponsor is required. Chris will ask Lisanne if Bell Penny would be happy to take over the sponsorship. If not Ripley Cricket Club will take on the sponsorship.

#### **CE 56/13** VOLUNTEERS

The following volunteers need to be approached before the next meeting:

Chris will write to Matt Jelley, Chris Owen, Phil Paul, Margaret Field, and Jan Carter. If more Santa's helpers are required Chris will ask Pat Scripps and /or Jan Richardson's daughters.

Jackie will ask Melissa Wishart to help with the art work

Alison will write to Wills and Smerdon to ask if the office can be used as the Control Point again. Chris will contact Drakes and Smith Pearman.

Jan confirmed that Richardsons is available for Santa's grotto and the window display of raffle prizes.

The marshals will be contacted in September.

Ripley 4 x4 and VII will be contacted in October to advise them of the date and time of the Christmas Fair.

#### **CE 57/13** LIAISON WITH OTHER AUTHORITIES

Chris will update the method statement for Alison to send to the Police and Ambulance services in July.

Alison will notify the Borough Council of the road closures in July and apply for a temporary event notice.

Chris will speak to Steve Hill about traffic issues.

**CE 58/13** ENTERTAINMENT

Chobham Rock Choir, Peter Honore, Tormead Jazz Band and Cameron Brown and his band have all confirmed that they will come to the 2014 Fair.

It was proposed to get local groups involved again in the procession for the turning on of the lights.

Jennie will ask the Harley Davidsons to attend once again

It was agreed that the raffle should be held after the switch on of the lights and that there should be carol singing around Drakes whilst waiting for Santa to arrive. Chris will ask Cameron Brown if he would be willing to lead this. Alison will supply A4 carol sheets.

**It was RESOLVED: That the agreed plans and arrangements of the Christmas Event Committee be reported to the next Ripley Parish Council meeting scheduled to be held on Thursday 15<sup>th</sup> May 2014.**

**CE 50/13** DATE OF NEXT MEETING

The next meeting meeting will be held on Monday 23<sup>rd</sup> June 2014 at 6.00pm at the British Legion, Rose Lane.

The meeting closed at 7.10pm.

Signed:

Date: