

RIPLEY PARISH COUNCIL

**MINUTES OF THE CHRISTMAS EVENT COMMITTEE MEETING HELD ON MONDAY 23rd
JUNE 2014 AT RIPLEY BRITISH LEGION, 27 ROSE LANE, RIPLEY GU23 6NE AT 6.00PM**

Present

Chris Lee (Chairman), Cllr Caspar Hancock, Cllr Suzie Powell-Cullingford, Cllr Vernon Wood,
Glyn Watkins, Mike Baker, Jan Richardson, Elaine Cooper
Alison Jones Clerk to the Council

CE 01/14 APOLOGIES FOR ABSENCE

Apologies for absence from Cllr Jennie Cliff, Cllr Lisanne Mealing, Jackie van Heesewijk, and Peter Hookins were received and accepted.

Joe Ayears and Alex Barber did not wish to take up the offer to become members of the committee.

CE 02/14 DISCLOSURE OF INTERESTS

None given.

CE 03/14 MINUTES

The minutes of the meeting held on Tuesday 29th April 2014 at 6.00pm at Ripley Village Hall Annex were received, confirmed and signed as a true and correct record by the Chairman

CE 04/14 STALLS

53 stalls had been booked. 41 stalls had been booked at this stage in 2013. Certain categories of stall were becoming fully booked and so Chris will e-mail a reminder to those stall holders from 2013 who have not yet rebooked.

The Rotary Club had booked a stall but will not bring a barbecue. They will carry out a street collection for good causes.

CE 05/14 RAFFLE

The following prizes are confirmed:

Gift from Richardsons
Treatment from VII
Wine from Travel Club
New Victoria theatre tickets
New Victoria cinema tickets
Item of jewellery
Whisky from Bonfire Committee
Treatment from Sallies
Brandy from British Legion
Voucher from Jovial Sailor
Farmers Market Hamper
Voucher from Onslow Arms
1 year membership of Cricket Club

The following prizes are not yet confirmed:

Meal for 2 at Drakes	Lisanne
Treatment from Il Santo	Lisanne
Meal for 2 at the Anchor	Lisanne
Gift from Ripley Vets	Jackie
Guitar Shop gift	Jackie
Dolittles	Jackie
Dive Shop	Jackie
Sage Antiques	Jackie
Voucher for the Talbot Hotel	Caspar
Voucher from Pinnocks	Caspar
Voucher from Half Moon	Caspar
Gift from Nest	Chris
The Bakery	Chris
Love Interiors	Jennie
Ripley Nurseries Farm Shop	Suzie
Ewbanks	Glyn
Budgens	Glyn
One Stop	Glyn

Raffle prizes need to be confirmed ASAP. Committee members were asked to confirm to Chris ASAP which are confirmed.

Lisanne has confirmed that the Anchor will sponsor the raffle tickets. Art work from the Anchor is required. Chris will liaise with the Anchor and Mike to agree a design for printing.

The 3 main prizes on the tickets will be:

Beauty Treatment from VII
Wine from the Travel Club
Bottle of brandy for the British Legion

CE 06/14 VOLUNTEERS

Matt Jelley (master of ceremonies), Margaret Field (raffle) and Jan Carter (elf) have confirmed their availability at the fair. Chris Owen (first aid) has not yet replied

Phil Paul cannot confirm his availability as Santa until nearer the time.

Chris will ask Nicola Hookins if she is willing to do a 2 hour shift as an elf. Jan Richardson's daughters Flick and Tory were proposed to be Santa's helpers for another 2 hour shift.

Chris will ask Jackie if Melissa Wishart is able to help with the art work this year.

Wills and Smerdon have confirmed that their office can be used as the Control Point.

Chris will check the arrangements with Drakes.

CE 07/14 LIAISON WITH OTHER AUTHORITIES

The method statement has been updated and checked by Alison. Alison will write to the Police and Ambulance services in July.

Alison will notify the Borough Council of the road closures in July and apply for a temporary event notice.

CE 08/14 ADVERTISING

The current leaflet needs to be updated with the date, new photos and update entertainment. The following wording was suggested:

Grand Procession 3.40pm with Father Christmas

To be in the procession Father Christmas must finish in the grotto at 3.30pm. A car will be required to pick up Santa and the elves from Rose Lane before going to the village hall to join the procession. Chris will ask Philip Erhardt for the use of his classic car.

Suzie and Caspar will help to ensure Father Christmas gets to the village hall in time for the start of the procession.

The village hall conservatory door needs to be left unlocked to allow the pantomime characters to change into their costumes.

Vernon will check the availability of fairground rides with Bensons.

Chris will send a brief to Melissa so that the draft leaflet is available at the September meeting. The Farmers Market will sponsor the printing of the leaflets.

CE 09/14 ENTERTAINMENT

The raffle has moved to after the switch on of the lights at 4pm.

Cameron Brown has not yet confirmed whether he is willing to lead the carol singing by Drakes, while waiting for the procession to arrive. It was suggested that Chris asks the Chobham Rock Choir if some of their members would be willing to assist and mingle with the crowd.

Jennie has confirmed the attendance of the Harley Davidsons.

It was RESOLVED: That the agreed plans and arrangements of the Christmas Event Committee be reported to the next Ripley Parish Council meeting scheduled to be held on Thursday 17th July 2014.

CE 10/14 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Hot food stall – 1 or 2? Nigel Bruder will be asked to attend the next meeting. Suzie expressed a wish to be taken off the list of helpers. Jan offered to help on the hot food stall in her place.

CE 11/14 DATE OF NEXT MEETING

The next meeting will be held on Monday 8th September 2014 at 6.00pm at the Ripley Village Hall annex

The meeting closed at 6.55pm.

Signed:

Date: