



Ripley Parish Council

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MINUTES of RIPLEY PARISH COUNCIL MEETING held on THURSDAY 20th AUGUST 2015 at 1930HRS at THE CHURCH ROOM, RIPLEY PARISH CHURCH.

Present: Cllr Jennie Cliff (Chairperson)
Cllr Colin Cross
Cllr Caspar Hancock
Cllr Lisanne Mealing
Cllr Suzie Powell-Cullingford
Cllr Vernon Wood
Jim Morris, Clerk of the Council

Also present: 6 members of the public

Apologies: Cllr Richard Ayears

70/15 STATEMENTS BY THE PUBLIC

Prior to the commencement of the formal meeting, members of the public were invited to speak.

a) PCSO Lisa Clarke provided the meeting with a crime report. There had been 1 theft in the parish. Burglaries had been reported in both Send and East Horsley, however, and residents were advised to be vigilant.

RESPONSE: Members thanked PCSO Clarke for the crime report and raised several issues regarding parking. PCSO Clarke added that the parish council was likely to receive an invite to the forthcoming liaison meeting.

b) The Horsleys County Councillor Bill Barker spoke on the proposed development at Tannery Lane, Send. Residents of Church Row had raised issues over parking, and Cllr Barker suggested the installation of a bollard to deter bad parking. The idea of a 1 hour limit to parking in village bays was discussed.

RESPONSE: Members noted that the proposed Tannery Lane development was due to be discussed at the next meeting of the Planning & Environment Committee. There was general agreement to the idea of a bollard being installed at Church Row to deter pavement parking. The idea of 1 hour parking limits in village bays was not deemed sufficient for visitors to enjoy a fulfilling visit to Ripley.

c) A local business owner claimed that their land was enduring nuisance every month, and sought to bring this to the attention of the members.

RESPONSE: Members thanked the local business owner for sharing his concerns.

71/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Richard Ayears.

72/15 DISCLOSURE OF INTERESTS

Cllr Cross declared a non-pecuniary interest in item 7 'Leisure & Facilities Committee': Cllr Cross has a dwelling on The Green.

Cllr Hancock declared a non-pecuniary interest in item 10 'Village Hall': Cllr Hancock represents the Parish Council on the Village Hall Development Committee and represents the Shed Youth Club on the Village Hall board of Trustees.

Cllr Mealing declared a non-pecuniary interest in item 10 'Village Hall': Cllr Mealing represents the Parish Council on the Village Hall board of Trustees.

Cllr Wood declared a non-pecuniary interest in item 10 'Village Hall': Cllr Wood represents the Bonfire Committee on the Village Hall board of Trustees.

73/15 CHAIRPERSON'S REPORT

The meeting received a report from the Chairperson on recent local issues. Condolences had been sent to the former parish clerk on the loss of her husband. It had been noted that two camper vans had been seen on The Green, although it was unclear whether they had stayed overnight. The Chairperson suggested a letter be drafted quoting the appropriate byelaw, which would be ready to be delivered in the event of further infractions. The current clerk's annual appraisal had taken place. The clerk was very happy in the role and was endeavoring to complete the CiLCA qualification as soon as possible. The Cricket Club had taken delivery of a defibrillator provided by Ripley Farmers' Market, but had incurred expenses in its installation. A donation of £100 to the Cricket Club was suggested. The box holding the defibrillator was operated by a code, which could be sought from emergency services in the event of it needing to be used. The code's purpose was to ensure that the equipment could be used speedily but not thoughtlessly. Two benches on The Green had been in a poor state of repair. A local resident had fixed one, but the other was still waiting for repair.

It was **RESOLVED: That,**

- a) A letter regarding overnight parking on The Green be drafted.**
- b) The suggested donation of £100 to Ripley Cricket Club be approved.**
- c) A further letter to the local Rotary Club branch be drafted regarding the poor state of the bench on The Green.**
- d) That the Chairperson may use the annual allowance to show appreciation to the local resident who had fixed the bench on The Green.**

74/15 CORRESPONDENCE

i) A letter dated 5th July 2015 from a former local resident to Ripley Parish Council (copy attached at to record minutes).

It was **RESOLVED: That the letter from a former resident be noted.**

ii) An email dated 27th July 2015 from the Parish Council representative on Guildford Borough Council's Corporate Governance and Standards Committee (copy attached to record minutes).

It was **RESOLVED: That the email from the Parish Council representative be noted.**

iii) An email dated 24th July 2015 from the Guildford Borough Council (GBC) PR and Marketing Manager detailing the Park & Ride consultation (copy attached to record minutes).

It was **RESOLVED: That the consultation from GBC be noted.**

iv) An email dated 30th July 2015 from a local resident regarding the Queen's forthcoming Anniversary as our longest serving Monarch (copy attached to record minutes).

It was **RESOLVED: That the email from a local resident be noted. It was agreed that the Parish Council would not be marking the event with any specific celebrations.**

75/15 CHEQUES FOR APPROVAL

Members received and approved cheques presented by the parish clerk for signing.

It was **RESOLVED: That the cheques presented by the parish clerk be approved and signed.**

76/15 LEISURE & FACILITIES COMMITTEE

Members received and considered matters ongoing under the remit of the Leisure & Facilities Committee, which included:

- Posts & rails. The new posts partway through being installed at the car park on The Green were deemed most appropriate. Many people had commented favourably on the posts, and the contractor was being asked to provide a quote for fixing the posts & rails around the cricket pitch.
- Footpath meeting. A meeting with SCC's footpath access manager had been held. Members received a report of the meeting from the Chairperson. Work would potentially be carried out by groups of volunteers in order to keep footpaths as accessible as possible.
- Skatepark progress. The clerk had prepared a planning application, and design & access statement.
- Letter re Burial Ground. The clerk had drafted a letter regarding proposed treeworks in the Parish Council Burial Ground.

It was **RESOLVED: That the various matters ongoing were progressing positively. Some minor alterations to the letter regarding treeworks in the Burial Ground were suggested.**

77/15 PLANNING & ENVIRONMENT COMMITTEE

Members received and considered matters ongoing under the remit of the Planning & Environment Committee, which included:

- Green Toad development. Parishioners had raised concerns with members that the construction site had encroached on to The Green, and that appropriate charges for its use ought to be considered.

It was **RESOLVED: That the encroachment of the construction site on to The Green was not disproportionate, and that the health and safety of members of the public was paramount. It was noted that the site was attracting lots of attention from passersby, and that the position of the safety fencing reflected the construction company's commitment to mitigating risk.**

78/15 NATURE RESERVE

Members received and considered a report from Cllr Powell-Cullingford on progress with the Nature Reserve. The working group had a stall at the recent Ripley Event, and the plans had been well received, with many visitors taking the opportunity to make comments. A meeting with one of the potential contractors had been booked for the following week, at which any available members of the working group were welcome to attend. It was noted that the volunteers of the working group had been giving up lots of spare time, and their contribution was very much appreciated.

It was **RESOLVED: That the report from Cllr Powell-Cullingford be noted.**

79/15 VILLAGE HALL

Members received and considered a report from Cllrs Hancock and Mealing on recent Village Hall Trustees, and Redevelopment meetings. The Parish Council's new edition of the 'Parish Review' newsletter was discussed. Cllrs Hancock and Mealing had collaborated on the content with a selected member of the Village Hall Trustees. It was noted that, if the village rejected the parish council's proposal of raising the precept, the sale of the land at the rear of the Village Hall may not raise enough capital to fund redevelopment. Members discussed their availability for addition to the rota for the Parish Council's consultation at the Village Hall.

It was **RESOLVED: That the report from Cllrs Hancock and Mealing be noted. The new 'Parish Review' newsletter, which dealt solely with the Parish Council's consultation, was nearly ready for delivery to all addresses in the Parish. A rota for the Parish Council's consultation at the Village Hall was due to be drawn up.**

80/15 NEIGHBOURHOOD PLAN

Members received a report from Annie Cross, a member of the Neighbourhood Plan Group, on progress with the Lovelace Neighbourhood Plan. The Ripley Group was forging ahead with delivering the initial survey (copy attached to record Minutes). The Lovelace Neighbourhood Plan Group (LNPG) had carried out consultations at local events such as Ripley Rocks, Ripley Event, and the Farmers' Market, had visited local organisations, and had received many positive responses. The importance of reaching groups such as the elderly and local young people was discussed. Anyone over age 12 was being encouraged to participate. Completed surveys could be delivered to Pinnock's Coffeehouse, The Parish Council Office, the village Chemist, Ockham Parish Room, and RHS Wisley coffee shop. September 10th was the cut-off date for the initial survey, after which the results would be analysed and a comprehensive questionnaire produced. The Neighbourhood Plan would guide development in Lovelace over the next 15 years.

It was **RESOLVED: That the report from Annie Cross be noted. Members thanked the LNPG for their hard work on the Neighbourhood Plan.**

81/15 ANNE HAYNES CHARITY

Members received and considered a letter to the Trustees of the Anne Haynes Charity, which provides financial help to local young people, copies of which were tabled at the meeting. The letter introduced Mrs Marianne Jones as the new representative for Ripley village.

It was **RESOLVED: That the letter to the Anne Haynes Charity Trustees be approved and signed.**

82/15 EXTERNAL AUDIT

Members received and considered 'Section 3 – External auditor certificate and report 2014/15' of the Parish Council's Annual Return (copy attached to record Minutes). No causes for concern had been raised.

It was **RESOLVED: That Section 3 of the Parish Council's Annual Return be noted.**

83/15 PARKING

Members considered representation at the forthcoming meeting with GBC and SCC to discuss parking issues in the village. The meeting was due to take place on 3rd September 2015.

It was **RESOLVED: That Cllrs Hancock and Powell-Cullingford would represent Ripley Parish Council at the forthcoming meeting.**

84/15 ROAD SAFETY

Members received and considered a report from Cllr Cross on potential road safety measures in the village. It was proposed to lower the speed limit from 30mph to 20mph between the current extents of the residential limit.

It was **RESOLVED: That the idea of reducing the speed limit from 30mph to 20mph within the current extent of the residential limit be supported.**

85/15 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Meeting of the Parish Council was scheduled to take place on Thursday 17th September, at the Church Room. Apologies had been, or were, received from Cllrs Ayears, Cliff, Mealing, and Powell-Cullingford.

The meeting closed at 2120hrs.

Date:

Chairperson