

RIPLEY PARISH COUNCIL

**MINUTES of the CHRISTMAS EVENT COMMITTEE MEETING
held on MONDAY 13th JULY 2015 in the VILLAGE HALL ANNEX at 1930hrs.**

Present

Chris Lee (Chairperson), Cllr Jennie Cliff, Cllr Suzie Powell-Cullingford, Cllr Vernon Wood, Mike Baker, Nigel Bruder, Elaine Cooper, Jackie van Heesewijk, Peter Hookins, Jan Richardson.
Jim Morris, Clerk to the Council.

CE 08/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Glyn Watkins.

CE 09/15 DISCLOSURE OF INTERESTS

No disclosures of interest were received.

CE 10/15 MINUTES

The minutes of the meeting held on Tuesday 21st April 2015 were received, confirmed and signed as a true and correct record by the Chairperson.

CE 11/15 STALLS

The Chairperson gave an update on stalls booked. 58 stalls had been reserved, in comparison with 59 at this point in 2014. Summer was always a slow time of year for stall bookings, and it was expected that the Event would sell out as stall reservations picked up again in autumn. A crepe stall had taken a pitch as an alternative to the Event's hot food stall.

CE 12/15 RAFFLE

Some raffle prizes had been received, with many more promised. Ripley Cricket Club were to sponsor this year's raffle tickets. Raffle ticket sales and outlets, promotion of raffle tickets, and the idea of offering a cash prize were discussed, as was the inclusion of three star prizes on the front of the tickets (copy of raffle prize list attached to record minutes).

It was RESOLVED: that,

- a) Each Committee member would commit to selling as many raffle tickets as possible.**
- b) The idea of offering a £100 cash prize would be deferred until 2016.**
- c) Raffle tickets could be sold at the Cricket Club's bar as an extra outlet.**
- d) JC would liaise with MB and the Cricket Club Treasurer over use of the Cricket Club logo.**
- e) The three star prizes to be included on the front of the tickets would be the Turkey, Jo Downes glassware, and one other.**

CE 13/15 ENTERTAINMENT

All performers from last year's event had confirmed attendance, as had the Harley Davidsons, the first aider, Santa's driver, on-the-day raffle ticket sales team, and most of the stewards. The date had been arranged with the Event Compere, Drake's Restaurant, Wills & Smerdon, and Father Christmas.

CE 14/15 FLYER DESIGN

J van Heesewijk produced proposed designs for a new flyer. The new designs were widely agreed to be both 'fresh' and 'classy'. A dark red design, considered to be very on-trend this year, was chosen as the preferred artwork. Some slight alterations were suggested, which were to be relayed to the designer along with potential ideas for the inner spread. Some superfluous wording was to be cut from the final design. The idea of including local businesses in the text on the rear of the flyer, subject to a donation, was discussed. The Farmers' Market had confirmed sponsorship of the flyers.

It was RESOLVED: That,

- a) The finalised flyer design would be confirmed at the September meeting.**
- b) Delivery of the Parish Council's 'Parish Review' autumn edition newsletter would be timed to coincide with delivery of the flyer.**
- c) SPC and JR would attempt to negotiate further sponsorship with local businesses.**

CE15/15 CHRISTMAS EVENT MISCELLANEOUS

The requirement of various permissions and licences was discussed.

It was RESOLVED: That the Chairperson, the Clerk, and MB would seek the relevant permissions and licences in time for the next meeting.

CE 16/15 TIME & DATE OF THE NEXT MEETING

The next meeting will be held on Tuesday 8th September 2015 at 1830hrs in the annex, Ripley Village Hall. (TBC)

The meeting closed at 2040hrs.

Signed:

Date: